

Town of Lebanon
Rails to Trails Committee
Monday May 12, 2008

MINUTES

1.0 Opening Business

1.1 Call to Order: 6:33PM

Members present: Kent Sleath, Naomi Davidson, Mary Withey, Christine Witkowski, Peter Gandelman, Nusie Halpine and Donna Koenig

Alternates: Walter Miller (Stefan Szafarek) Bruce Sievers (Mike Lambert,)

Members absent: Stefan Szafarek, Mike Lambert,

1.2 Reading and Acceptance of Minutes of April 14, 2008:

Christine made a motion that the minutes be accepted as read. Kent seconded the motion and it passed unanimously.

1.3 Joyce Okonuk:

Joyce addressed the committee speaking of the issues that the town has faced concerning ability for the road crew to assist us in work on the trail. She has met with Naomi and understands that we would like to have the town help us complete sections 3 & 4 this summer. Joyce has committed men to start work on the tree removal this week. She has also said that the brush could be chipped and the sides of the trail mowed. Donna will meet with Joyce this week to take her over sections 3 & 4 and show her what work needs to be done.

Joyce brought the figures for the town match since Jan. 2008. (\$3800.00).

2.0 Old Business

2.1 Status of grants:

Kent reported that he is checking with the DEP to make sure that the grant monies not spent as of yet from the older grant will continue to be available to us this summer.

2.2 Status of spending/ reimbursement of grant money: No Change

2.3 Bridge at Village Hill Rd.:

Bruce had brought the quotes for material:

O.L. Willard: \$1508.75

Chase: \$ 1977.34

Lyon & Billard: incomplete bid

United: incomplete bid

A motion was made by Mary to award the purchase of material for the Village Hill Bridge to O.L. Willard, not to exceed \$1600.00. Walt seconded the motion. It passed unanimously.

Kent will check with the town to find if there are I beams available to be used for this project.

2.4 Section 2:

After polling the committee it was felt that we should send out a request for bid proposals on section 2. Because of the amount of work that is necessary, we will need a contractor to complete this process.

Naomi, Mary and Donna met to make revisions to the RFP for section 2. Naomi then met with Joyce to learn about the new bidding procedures.

Naomi will send the new document (ITB) to all members and would like feedback by Fri. May 16, 2008.

2.5 Sections 3/4:

Kent and Donna rode sections 3 & 4 with Ron Ives. The trees that need to be removed were marked. Ron felt that both these sections could be done with minimum work.

Mary will contact the person from Columbia who did the work on their section of trail to find out what material was used to cover the large trap rock.

Naomi obtained Mike Lambert, maps from the DEP showing the boundary lines at the Cook Hill Rd. crossing. Members of the committee will go out to see if they can locate the markers.

2.6 Grants Program/ Trail signs:

Christine will have a proposal written up for our next meeting. The application must be in by June 15, 2008.

2.7 Earth Day Trail Clean-up:

Mary reported that she, Kent and Donna worked on section 1. The ditches were cleaned of all fallen debris.

2.8 Connecticut Trails Day Walk-June 7:

Nusie reported that all was ready for the walk. It will start at 8:00AM at the Kingsley Rd. crossing.

3.0 New Business

3.1 Correspondence Received:

3.1.1 Purchasing Ordinance:

Naomi discussed the new procedures for requesting bids on all expenditures over \$7500.00.

3.1.2 Recreational Trails program report:

Kent brought copies of his report which needs to be submitted to the DEP outlining what we have done this last quarter and what we are proposing to do in the near future.

4.0 Motion to adjourn:

Nusie made a motion to adjourn the meeting at 8:22 PM and it was seconded by Bruce. The motion passed unanimously.

Respectfully Submitted,

Donna C. Koenig

