

Town of Lebanon Rails to Trails Committee

Monday November 3, 2014

MINUTES

Members present: Donna Koenig, Naomi Davidson, Mary Withey, Mike Lambert, Bruce Sievers, Nusie Halpine and Art Wallace

Alternate Members: Walt Miller (Peter Gandelman)

Members absent: Mark Fitton and Peter Gandelman

1.0 Opening Business

1.1 Call to Order: 6:30 P.M.

1.2 Welcome to Guests: none

1.3 Reading and Acceptance of Minutes of September 8, 2014 meeting:

Bruce made a motion that the minutes of the October 6, 2014 be accepted as read. Mary seconded the motion. The motion passed unanimously.

2.0 Old Business

2.1 Updates on Kiosk:

When Bruce spoke to Eben, he indicated that he had planned to finish the kiosk this last weekend, however, the weather was not favorable. Hopefully the work will be finished up before the weather is too cool. The roof is finished and more shrubs have been planted.

2.2 Updates on section 5:

The DEEP has installed the railings on the bridge. This finishes all the work on that section.

2.3 Benches:

The benches seem to be holding up well to the rains. Their placement seems to be firm and solid.

2.4 NU Update:

The wires were installed and work should be finished over the trail soon.

2.5 Signage & Maps:

Donna and her husband installed the large sign at the Kingsley ramp.

Naomi received a request from Phil Chester for maps to be sent out with the Conservation Committee report. We told him that we could not give him 3000 maps

without making the committee short. Naomi sent him printing information, if he wanted to print some for his purpose.

2.6 Picnic Tables:

The two picnic tables that were ordered from Dawn Enterprises have been received. They will be installed in the spring.

2.7 Pavilion and Picnic Table:

Mike priced and researched picnic pavilions and tables at both Kloter Farms and Carefree. He determined that the quality of the Kloter Farms unit was better, even though the price was \$42.00 more.

Naomi made a motion to amend the motion from the Oct.6, 2014 meeting to read \$5,037.00 rather than \$5,000.00 for the purchase of a gazebo (picnic pavilion and table). Art seconded the motion and it passed unanimously.

Mike has agreed to prepare the site for a spring installation.

2.8 Concrete and Wood Treatment:

Donna asked for a motion to allow her to purchase 12 bags of concrete for the installation of both the large sign and the two picnic tables. Additionally, 5 gallons of Thompson's Wood Treatment will be needed for the picnic pavilion and table. The total cost for these items will be \$114.46.

Art made a motion to authorize the purchase of both concrete and wood treatment at the cost of \$114.46. Mike seconded the motion and it passed unanimously.

2.9 Fuel Allotment:

Mike had suggested that we try to set aside monies to be used for reimbursement to the Highway Department for the fuel that he using when he either drags or blow the leaves off the trail.

Donna discussed this with Veronica Calvert from the Finance Department. Veronica stated that this could not be done.

2.10 Gate signs:

Donna asked for a motion to allow for the purchase of 12 signs to be fastened to the trail gates. These would be applied directly to the gates requesting that the gates not be blocked. The cost of the signs would be \$119.40.

Mike made a motion that 12; Please Do No Block Gate signs be purchased at \$119.40. Nusie seconded the motion and it passed unanimously.

2.11 Financial Status:

Donna reported that with all purchases made, our balance remaining in the grant would be \$656.83.

3.0 New Business

3.1 Meeting Schedule for 2015:

A discussion was held with the committee deciding to schedule 5 meetings next year. If necessary, special meetings will be called. Our meeting schedule for next year will be;

March 9

April 13

May 11

September 14

October 5

3.2 Rails to Trails Budget Item:

Joyce had suggested that we might want to consider adding Rails to Trails as a line item for the town budget. The committee discussed this and felt it would be an excellent way we could reimburse the Highway Department for fuel and any other small items we might need for trail maintenance.

Donna will request that Joyce submit a small budget for Rails to Trails.

4.0 Motion to Adjourn:

Art made a motion to adjourn the meeting at 7:08 PM. Walt seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Donna Koenig, Chairman