

Regional Animal Control District

*Serving the Towns of
Lebanon, Franklin, Bozrah, Lisbon & Sprague*

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THE MINUTES OF THE REGULAR MEETING OF THE
REGIONAL ANIMAL CONTROL BOARD OF DIRECTORS
HELD AT THE FRANKLIN TOWN HALL AT 10:30 AM
ON TUESDAY, THE 26TH DAY OF NOVEMBER, 2013

- 1) CALL TO ORDER: Richard Matters, the First Selectman of Franklin, called the meeting to order at 10:30 a.m. PRESENT: William Ballinger, First Selectman of Bozrah and Catherine Osten, First Selectwoman of Sprague, Thomas Sparkman, First Selectman of Lisbon. ABSENT: Joyce Okonuk, First Selectwoman of Lebanon.
- 2) RECOGNITION OF VISITORS: Catherine Jarvis.
- 3) ADDITIONS TO AGENDA: None.
- 4) APPROVAL OF MINUTES: Mr. Matters made a motion to approve the minutes of September 26th with the correction that paragraph 4, approval of minutes, should read June 27th, not July 25th. Mr. Sparkman seconded the motion. Motion carried.
- 5) CORRESPONDENCE: Mr. Matters reported that he received a letter from the State Department of Agriculture regarding Animal Control Officer Certification renewal application. Mr. Matters will complete the documents and submit them to the State.
- 6) REPORT OF THE TREASURER: Mr. Sparkman made a motion to approve the report. Mr. Ballinger seconded the motion. Motion carried.
- 7) APPROVAL OF BILLS: Ms. Osten reported that she received a bill from Lebanon for services provided last year. Since the books for last year have been closed, she will contact the auditor to see if he will make an audit adjustment to pay the bill out of last years funds.
- 8) DISCUSSION AND ACTION ON CHANGES TO 2013-14 BUDGET: No changes were presented.
- 9) DISCUSSION ON ACTIVITY DURING SEPTEMBER AND OCTOBER: During September, there were 45 non-emergency calls, 2 daytime emergency call, 1 weekend and no nighttime emergency calls. During October, there were 63 non-emergency calls, 2 weekend emergency calls, 1 nighttime emergency calls, and 2 daytime emergency calls.
- 10) REPORT OF THE ANIMAL CONTROL OFFICER: The Board discussed the report received by email. Ms. Osten reported that Sprague's representative from the

Thames Valley Council for Community Action calling owners of dogs on the delinquent list to get a license. The Towns reports of the results.

- 11) APPROVAL OF 2014 MEETING SCHEDULE: Mr. Matters provided the 2014 meeting schedule. Mr. Sparkman made a motion to accept the schedule as presented. Mr. Ballinger seconded the motion. Motion carried.
- 12) DISCUSSION OF FY 2014-15 BUDGET: Mr. Matters stated that he will draft the budget for next meeting and that we will be looking at increases to cover additional expenses such as van maintenance and the use of Northeast Connecticut Council of Government's Animal Control when our ACO is not available.
- 13) DISCUSSION OF PAYMENT VIOLATIONS: It was discussed the RAC tickets that were issued are not being paid. The only remedy would be to take the matter to Small Claims court. This could cost more than the violation fee. Mr. Matters will discuss other options with the attorney.
- 14) PUBLIC COMMENT:
 - A) Ms. Jarvis again questioned whether fostered dogs are advertised on Petfinder. Mr. Matters stated that he did talk to the ACO on the issue and that they are. Mr. Matters stated that most of the time, fostered dogs are adopted quickly.
- 15) ADJOURNMENT: Mr. Sparkman made a motion to adjourn the meeting. Mr. Ballinger seconded the motion. Motion carried. The meeting was adjourned at 11:10 a.m.

RESPECTFULLY SUBMITTED,
MR. MATTERS