

# *Regional Animal Control District*

*Serving the Towns of  
Lebanon, Franklin, Bozrah, Lisbon & Sprague*

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*Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987  
Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379*

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THE MINUTES OF THE REGULAR MEETING OF THE  
REGIONAL ANIMAL CONTROL BOARD OF DIRECTORS  
HELD AT THE FRANKLIN TOWN HALL AT 10:30 AM  
ON THURSDAY, THE 26<sup>TH</sup> DAY OF SEPTEMBER, 2013

- 1) CALL TO ORDER: Richard Matters, the First Selectman of Franklin, called the meeting to order at 10:30 a.m. PRESENT: William Ballinger, First Selectman of Bozrah and Catherine Osten, First Selectwoman of Sprague. ABSENT: Joyce Okonuk, First Selectwoman of Lebanon and Thomas Sparkman, First Selectman of Lisbon.
- 2) RECOGNITION OF VISITORS: Catherine Jarvis.
- 3) ADDITIONS TO AGENDA: Discussion of Delinquent Licenses was added to the agenda.
- 4) APPROVAL OF MINUTES: Ms. Osten made a motion to approve the minutes of July 25<sup>th</sup> as presented. Mr. Ballinger seconded the motion. Motion carried.
- 5) CORRESPONDENCE: None.
- 6) REPORT OF THE TREASURER: Mr. Matters made a motion to approve the report. Mr. Ballinger seconded the motion. Motion carried.
- 7) APPROVAL OF BILLS: No bills were presented.
- 8) DISCUSSION AND ACTION ON CHANGES TO 2013-14 BUDGET: No changes were presented.
- 9) DISCUSSION ON ACTIVITY DURING JULY AND AUGUST: During July, there were 37 non-emergency calls, 1 daytime emergency call, and 5 nighttime emergency calls. During August, there were 39 non-emergency calls, 4 weekend emergency calls, 3 nighttime emergency calls, and 2 daytime emergency calls.
- 10) REPORT OF THE ANIMAL CONTROL OFFICER: The Board discussed the report received by email.
- 11) DISCUSSION OF SUPERVISION OF ANIMAL CONTROL OFFICERS: Discussion was held on this topic. The consensus was that decisions must be made through the Board Chair.

- 12) DISCUSSION OF ACCESS TO POUND: Someone accessed the pound and left a dog there, who made a mess, and it was unclear whether or not the dog was fed by the person who left the dog. The lock needs to be changed and only the Animal Control Officers and Mrs. Okonuk will have the key.
- 13) DISCUSSION OF PAYMENT OF VIOLATIONS: This matter was tabled until the full Board is present.
- 14) DISCUSSION OF DELINQUENT LICENSES: Some town clerks send out delinquent notices to dog owners with a positive results in licensing the dogs. Ms. Osten stated that Sprague has a representative from the Thames Valley Council for Community Action who is calling owners of dogs on the delinquent list to get a license. She volunteered to get list from the other Towns to provide the service..
- 15) PUBLIC COMMENT:
- A) Ms. Jarvis suggested that fostered dogs be advertised on Petfinder. The Board agreed.
- 16) ADJOURNMENT: Mr. Ballinger made a motion to adjourn the meeting. Ms. Osten seconded the motion. Motion carried. The meeting was adjourned at 11:02 a.m.

NOTES TAKEN BY RICHARD MATTERS.  
TRANSCRIPTION BY TRACI HASTINGS.

RESPECTFULLY SUBMITTED,  
*TRACI L. HASTINGS,*  
SECRETARY TO MR. MATTERS