

Town of Lebanon
Safety Committee – Special Meeting
January 27, 2014 - 10:00 a.m.
Town Hall
Upper Conference Room

MINUTES

- 1.0** Chairman Patti Handy called the meeting to order at 10:00 am. Dennis Roberts (Transfer Station), Mark Elliott (Fire Department), Brandon Handfield (Public Works Director) and Donna Maheu (Library) were present. Representatives from CIRMA, Resident State Trooper and Animal Control were not present.
- 2.0** **Motion made by Roberts/Elliott to approve the Minutes from the October 28, 2013 meeting. Vote: Yes, unanimous.**
- 3.0** Discussion by Department: Incidents/Accidents; Safety Issues; Safety Improvements; new requests or suggestions
- **Public Works** – Handfield reported that there have been no accidents or incidents in his department. He is in process of upgrading road safety equipment and office safety as well. He also said that members of the Public Works staff will be attending CIRMA's Trenching and Excavating Safety workshop later in the week.
 - **Police** – Although the Trooper was not able to be present, Handy informed the committee that a new Resident State Trooper, Collin Konow, has been permanently assigned to the Town.
 - **Fire** – Elliott said that there have been no safety incidents to report. He said that the tire chains on the engines are being replaced. Next training use of the house on the Aspinall property is scheduled for April/May and will be static training only as the building needs rehabilitation before any more burn training can be conducted.
 - **Library** – Maheu said that there have been no incidents/accidents at the Library.
 - **Transfer Station** – Roberts said that there have been no incidents/accidents at the Transfer Station either; they are currently working with Anchor Engineering to finalize the revisions for upgrades to the Transfer Station and will be going out to bid again on the project.
 - **CIRMA** – No report.
 - **Town Hall** – Handy reported that the First Selectman Joyce Okonuk had recently visited the refurbished town hall in Bozrah and was very impressed with their new security camera and door lock control system. She is going to contact the First Selectman in Bozrah for vendor information and look into the possibility of installing a similar system in the Lebanon Town Hall. Handfield is also familiar with the company that did the design and will meet with Okonuk to discuss specifics.
 - **Animal Control** – No report.
- 4.0** **Motion made by Roberts/Handfield to adjourn the meeting at 10:25 a.m. Vote: Yes, unanimous.**

Respectfully Submitted,



Patti Handy
Chairman