

Town of Lebanon
Safety Committee – Special Meeting
October 28, 2013 - 10:00 AM
Town Hall – Upper Conference Room

MINUTES

- 1.0 Chairman Patti Handy called the meeting to order at 10:05 a.m. Dennis Roberts (Transfer Station) and Mark Elliott (Fire Department) Brandon Handfield (Public Works Director) and Trooper Greg DeCarli (State Police), were present. Representatives from the Library, CIRMA and Animal Control were not present.
- 2.0 Motion made by Roberts/Elliott to approve the minutes from the July 29, 2013 meeting. Vote: Yes, unanimous.
- 3.0 Discussion by Department: Incidents/Accidents; Safety Issues; Safety Improvements; new requests or suggestions:
 - New Public Works Director/Town Engineer Brandon Handfield began work on October 1, 2013. He has already made numerous improvements for safety and convenience at the Public Works garage including replacing a doorway and improving computer/internet access for the DPW office.
 - Interim Resident State Trooper Greg DeCarli has taken over for Trooper Southworth who was reassigned. He has familiarized himself with staff and public buildings and has been an active presence in Town Hall. He had no suggestions at this time for improving safety.
 - Mark Elliott, President of the LVFD reviewed the icing situation that happens at the Fire Safety Complex during heavy snow. He discussed the situation and proposed remedies with Handfield. He will bring this matter to the attention of the Board of Selectmen for further discussion.
 - Library – not present
 - Dennis Roberts, Coordinator for the Lebanon Transfer Station gave an update on the proposed improvements for the facility. As the only bids that were received exceeded the budget allowed, the plans are being revised and it will go out to bid again. The changes will include improving safety for the area where residents dispose of garbage and recyclables.
 - CIRMA – not present
 - Town Hall – Patti Handy said that no results have been received yet from the security assessment performed by CIRMA representatives. She will follow up with Ryan Wells on the status of the report.
 - Animal Control – not present

4.0 The Committee discussed the meeting schedule for 2014 and agreed to keep it as the last Monday of January, April, July and October, 10:00 a.m. at Town Hall; the dates are as follows:

January 27, 2014

April 28, 2014

July 28, 2014

October 27, 2014

5.0 Motion made by Handy/Handfield to adjourn the meeting at 10:16 a.m. Vote: Yes, unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "P. Handy", written in dark ink.

Patti A. Handy
Chairman