

Town of Lebanon
Safety Committee – Special Meeting
July 29, 2013 - 10:00 AM
Town Hall – Upper Conference Room

MINUTES

- 1.0 Chairman Patti Handy called the meeting to order at 10:05 am. Dennis Roberts (Transfer Station) and Mark Elliott (Fire Department) were present. Representatives from Public Works, Police, Library, CIRMA and Animal Control were not able to be present.
- 2.0 Motion made by Roberts/Elliott to approve the Minutes from April 29, 2013 meeting. Vote: Yes, unanimous.
- 3.0 Discussion by Department: Incidents/Accidents; Safety Issues; Safety Improvements; new requests or suggestions
- Public Works – Not present
 - Police – Not present
 - Fire Department – Elliott reported that the problem with the carpet in the conference room is still not resolved and does present a tripping hazard. The Fire Department is looking into options including replacement. Elliott will follow up on this. He also reported that the annual ladder testing had been completed as well as the inspections of all automated external defibrillators (AED's) in Town buildings.
 - Library – not present
 - Transfer Station – Roberts reported that the handrail repairs were complete and that the RFP for improvements to the Transfer Station is out to bid.
 - CIRMA – not present
 - Town Hall – Handy reported that CIRMA will be doing a town building security assessment in August. Elliot asked if the Fire Safety Complex could be added to the list of buildings to be assessed; Handy will inquire.
 - Animal Control – Not present
- 4.0 Motion made by Roberts/Elliott to adjourn at 10:14 am. Vote: Yes, unanimous.

Respectfully Submitted,



Patti Handy
Chairman