

Town of Lebanon
Safety Committee
Monday, January 23, 2017- **2:00 p.m.**
Town Hall - Upper Conference Room
MINUTES

- 1.0 Call to Order: Chairman Linda McDonald called the meeting to order at 2:02 p.m. The following department representatives were present: Donna Maheu (Library), State Trooper Collin Konow (Police), Jim Prescott (Transfer Station), Joe Noel (CIRMA), and Darcy Battye (Senior Center). Representatives from Public Works, Animal Control, and Fire Department were not present.
- 2.0 Approval of Minutes from October 24, 2016 regular meeting: D. Maheu MOVED to approve the minutes from the October 24, 2017 meeting as presented. J. Prescott SECONDED. MOTION CARRIED 3:0:2 with D. Battye and C. Konow abstaining.
- 3.0 Discussion by Department: Incidents/Accidents; Safety Issues; Safety Improvements; new requests or suggestions:
- Police: C. Konow reported the public schools have begun the process of updating their emergency response plans.
 - Library: D. Maheu reported that the walkway for emergency egress has been shoveled during the recent snow events and the exterior light is now operating.
- J. Noel arrived at 2:10 p.m.
- Transfer Station: J. Prescott reported on the ongoing rat problem. J. Noel will look into any possible solutions.
 - CIRMA: J. Noel distributed materials relating to "Preventing Slips & Falls Awareness" month and new changes in the public sector injury & illness reporting requirement rule effective 3/30/2017. J. Noel will conduct a Defensive Driving course on April 24, 2017 at the Fires Safety Complex for Town employees.
 - Town Hall: L. McDonald reported that all corrective actions for the OSHA citations have been completed and the Town is awaiting report to close the file.
 - Senior Center: D. Battye reported on a fall at the senior center in December.
- 4.0 Adjournment: D. Battye MOVED to adjourn the meeting at 2:35 p.m. J. Prescott SECONDED. MOTION CARRIED 6:0:0.

Respectfully Submitted,
Linda McDonald, Chairman