



Jonathan Trumbull Library Board of Trustees
Special Meeting
December 5, 2019 7:00 P.M.
Town Hall Upstairs Conference Room

Agenda

1. Call to Order
2. Introductions
3. Public Comment (Limit two (2) minutes)
4. Approval of Minutes -October 17, 2019 regular meeting
5. Election of Officers
 - A. Nominating committee recommendations
 - B. Nominations from the floor and official vote
6. Committee Selection
 - A. Bylaw, Budget, Personnel
7. Correspondence
8. Librarian Reports
 - A. Director
 - i. Library status (to include Youth Services report)
 - ii. Budget report during March, June, Sept. and Dec. regular trustee meetings only
9. Sub-Committees/Special Committees
 - A. Budget (previously Goba, D. McCall, Nowosad)
 - i. Schedule budget subcommittee meeting
 - B. Personnel/ Employee Compensation (previously Withey, Weinstein, Kersey)
 - i. Employee concerns
 - ii. Retirement of Youth Services Librarian
 - iii. Replacement of Youth Services Librarian
 - C. Bylaws (previously M. McCall, Kersey, Meese)
 - i. Update of job descriptions
 - ii. Employee handbook
 - iii. Annual bylaw review
 - D. Building Committee (Berkeley Nowosad, Catherine McCall, Matt Earls)
10. Ongoing Reporting
 - A. Friends
 - i. Holiday party
 - B. Hugh Trumbull Adams Trust
11. Unfinished Business
12. New Business
 - A. December 2019 meeting
13. Adjourn

Respectfully submitted:
Catherine McCall, Chairman