

Town of Lebanon Community Center Inspection

Date: October 2, 2020
 Time: 4:00 pm
 Location: Community Center, Rt 87, Lebanon Ct

Attendees:

Jim Russo, Kevin Cwikla, Glen Coutu, Matt Earls, Dean Hunniford

<i>Item</i>	<i>Item Description</i>	<i>Action</i>
1.1	It was finalized that the Historical Society will be contacted to remove all wall Paintings and Grandfather Clocks prior to the relocation of library.	RECORD
1.2	The Costs to the Library Project for the relocation into the Temporary Location are as follows: a) Relocate all loose Furniture, Chairs and Tables off site with the surplus Books/Shelving/etc. from the Main library during the construction phase. (A cost component of our Relocation Vendor TBD.) b) Utility Costs (Electric, Gas, Phone, WIFI) incurred during the Construction Phase of the Project. (Possibly 13 Months)	RECORD
<u>1.3</u>	The Costs to the Town of Lebanon will be as follows: a) Installation of Temporary Ceiling Lights/LED Bulbs at all areas except the large children's room in the lower level. b) Extension of WIFI into Complex. c) Installation of new Duplex Outlets and Data Jacks/CAT 6 Wiring to location of Library Staff Server. (Matt Earls to identify required locations) d) Installation of new HVAC Split System in lower-level room. e) Installation of any Life Safety devices as required by local Authorities. (Exit Lights/Emergency Lights/Fire Alarm Devices)	RECORD
<u>1.4</u>	Specific Room Improvements: (Main Floor – Blue Room) a) Towns removal of existing Chandelier. b) Towns installation of 5 surface mount electrical fixture down centerline of room. c) Door into kitchen will be closed. Library Shelf unit to be set Infront of doorway.	RECORD
<u>1.5</u>	Specific Room Improvements: (Main Entry) a) Replace existing light fixture. (1)	RECORD
<u>1.6</u>	Specific Room Improvements: (Main Floor Yellow Room) a) Remove existing light fixture. b) Towns installation of 5 surface mount electrical fixture down centerline of room.	RECORD
<u>1.7</u>	Specific Room Improvements: (Main Floor Rustic Meeting Room)	RECORD

	a) Replace light Bulbs with LED at all locations. If still inadequate, install new light fixtures in these locations.	
<u>1.8</u>	Specific Room Improvements: (Area at bottom of Stairs) a) Remove existing Ceiling lights. Add two rows of 2 fixtures in this location. (total of 4 new fixtures) b) Possibly replace the two existing ceiling hung electric unit heaters if they are not functional. c) Removal of Cub Scout Storage Units and Equipment.	RECORD
<u>1.9</u>	Specific Room Improvements: Lower-Level Assembly Room: a) Removal of Food Pantry including but not limited to Closets/Tables/Freezer/Refrigerator. b) Removal of existing Air Conditioning Unit. Exterior Wall to be patch properly. c) Installation of new HVAC Split System.	
1.10	Specific Room Improvement: Lower-Level Electrical Room a) The two existing phone lines will be transferred to the JTL numbers and account. Costs by JTL Project.	RECORD
1.11	Specific Rooms with no improvements are the Main floor Bathroom, Kitchen, Lower Floor Bathroom and Pool Storage Closet.	

Minutes prepared by James Russo, Chairman of the JTL Building Project. If there are any inconsistencies in this record of the above-mentioned meeting, please notify this office immediately for correction and redistribution.

Cc: To all listed above; Board of Selectman, JTL Building Committee Members