

Date: January 10, 2019
To: Members Lebanon Board of Finance
From: Liz Charron, Chairman
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular meeting on Tuesday, January 15, 2019 at 7:00 pm in the Town Hall.

AGENDA

- A. Call to order.
- B. Correspondence –
 - 1. Board of Education Expenditure Report, December 2018
 - 2. 2018 Audit Invoice
- C. Minutes
 - Regular BOF Meeting on 12/18/2018
- D. Public Comments
- E. Financial Report: Town Monthly Reports for Fiscal Year 2018-2019 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance
- F. New Business
 - a. Information for the BOF: The 2018 audit is finished. The Finance Director is pleased to report that the Town received an unmodified opinion with no material deficiencies. The corrective action plan for three findings is attached. Findings 18-01 and 18-02 have been resolved. Finding 18-03 regarding the preservation of the principal of permanent fund trusts needs to be researched with the town attorney. Printed copies of the audit will be distributed at the February 2019 regular BOF meeting.
 - b. Discuss and act on auditor's invoice for the 2018 Audit.
 - c. Discuss and act on a recommendation from the auditor to document the Board of Finance's approval of the use of Fund 221 Senior Center Van Transportation funding, in the amount of \$6,400.0, for partial payment of expenses for the cost of constructing the senior center garage, account 221-00-021-5310-0000-0000.
 - d. Discuss FY 2019-2020 Capital Town Project Criteria Form received from the departments/board/commissions; due date was 01/10/2019.
- G. Other
 - a. Update from Selectmen on other town matters.
 - b. Update from the BOF Subcommittee Long Term Financial Planning
 - c. Update from the BOF Subcommittee on Shared Services
- H. Adjourn