



Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

www.lebanonctlibrary.org

Jonathan Trumbull Library

September 19th, 2019

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Diane McCall, Maureen McCall, Colleen Meese, Berkeley Nowosad, Michelle Kersey, Bill Goba and Library Director Matt Earls

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the July 18th regular meeting – Motion (Diane McCall/Colleen Meese) to accept the minutes as presented. The motion passed unanimously.

Director's Report – Matt reported.

- General – It has been a busier than normal month in that Linda has been out on FMLA since mid-August and she may be out until mid-November. Linda has been ordering books and videos from home and in her absence, Anita McMahon, a library student from Three Rivers, has been filling in. Carol and Matt have been handling the story hours. Discussion ensued on hiring a temp for two months to help with the workload.
- Budget – Lengthy discussion on where we stand and the need for a strategic plan. We have some questions about our budget for which we will approach the Board of Finance.
- HTA Grant – Matt is asking for funds for more programs this coming year.
- E-rate – The decision was made not to go for that grant as we do not want third-party software having access to our system for filtering.
- Event Highlights – *Chess club* is thriving. *Dungeons and Dragons* is big enough to require two groups. *Magic the Gathering* is also trending. The *Homeschool STEAM* program and the book group are well attended. The four-week harmonica class went well and there are harmonicas left over. The Melville play was great but not well-attended. Yoga is thriving. Thanks to Bluebird Hill who gave us a nice discount on pumpkins. 214 kids participated in summer reading and the adults professed interest in reading their neighbors' book reviews. 307 people

attended adult programs and 663 children attended the youth programs in July and August. Matt is scheduling the programs that have the major expenses for those times he expects to see the highest attendance.

- Upcoming events:
 - First Tuesday Film – *Rocketman* – Tuesday October 1st
 - *Dungeons and Dragons Campaign* – Tuesdays October 1st, 8th, 15th, 22nd and 29th
 - *Broadway Karaoke* – Thursday October 3rd
 - *Job Search Work Group* – Mondays October 7th, 21st and 28th
 - *Hot Chicks with Sticks* – Mondays October 7th and 21st
 - *Books as Therapy* – Tuesday October 8th
 - *Breathwalk* – Monday October 14th
 - Book Discussion Group – *The Library Book* – Tuesday October 15th
 - Marge Nichols – *Life in Thailand* – Tuesday October 22nd
 - Author Liz Mugavero book reading and discussion – Thursday October 24th
 - Yoga & Meditation – Monday October 28th
 - *Witchcraft in Colonial Connecticut* – Tuesday October 29th
 - Halloween at the Library – Thursday October 31st
 - First Tuesday Film – *They Shall Not Grow Old* – Tuesday November 5th
- Meetings – The New England Library Leadership Symposium was excellent with lots of ideas, skill growth and coaching. Matt will be on a panel discussion at the NELA conference and will attend the CSL reference meetings as long as they are within a reasonable distance. Matt is also attending the Genealogy Roundtable.
- Facilities – Jonathan is our new handyman.
- Circulation – with so many people on vacation, circulation was down a little this past month.
- Friends – Matt thanked all who helped with the Book Brigade and would like contact information for all.

Young People's Director's Report – In Linda's absence, Matt distributed the list of programs for the upcoming month, some of which overlap those above. It includes the usual: *Time for Stories, Read, Rock & Rhyme, Dungeons and Dragons, Campaign LEGO Building, Chess Club, Pokemon Club, and Playtime at JTL*. Additionally, scheduled are *Broadway Karaoke* on October 3rd, *YA Movie Adaptation – The Sun is Also a Star* on October 5th, *Homeschoolers Making STEAM* on October 7th, *Magic the Gathering* on October 8th, *Pumpkin Painting* on October 10th, *Design Your Own Button* on October 16th, *JTL Nutmeg Book Club* on October 23rd, *Homeschool Board Games* on October 28th, *Tommy James Halloween Magic Show* on October 29th, *Tick-or-Treat at the Library* on October 31st and *Meet the Animals from the Museum of SECT* on November 2nd.

Correspondence – Berkeley shared the following email that she received from Dawn Whitcher: *I would like to send a note to the entire Board of Trustees about the wonderful programs that are occurring at JTL...specifically in the youth section (Kolby 7, and Kannon 6 have been having a blast!).*

Bylaws – Nothing to report

Personnel – will discuss their report in Executive Session.

Library Trust Fund – Nothing to report.

Friends of JTL – The Book Brigade went well. The books will be sorted in the upcoming days for the sale at the end of next week. Maureen was asked to send out the final schedule. Memberships are being renewed.

Building Committee – Matt reported that plans are to revert back closer to the footprint that was planned in 2015. Setbacks have been approved. The architect, Jay, was in this week but we are months away from final plans.

Unfinished Business – None

New Business – None

Motion (Maureen McCall/Michelle Kersey) to go to Executive Session at 8:05 to discuss the director's review. It passed unanimously. Matt was excused.

The meeting came out of Executive Session (motion Maureen McCall/Berkeley Nowosad) at 8:20.

Hearing no other business, motion made (Michelle Kersey/Diane McCall) to adjourn at 8:21. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary