

Lebanon Board of Finance
Minutes of Special Meeting on April 28, 2020
Remote meeting Via Zoom & Phone

Members Attending: Liz Charron (Chairman), Meghan Bruce, David Scata, Diane Malozzi, Gregg Lafontaine, Mike Ninteau (Alternate) AJ Dunnack (joined at 7:04) , Tony Tyler (Alternate) (joined at 7:15)

Members Absent: Vin Shea (Alternate)

Also in attendance: Kevin Cwikla, Kathleen Smith, Valerie Belles, Atty Catherine Marrion (WS&P), Bob Angeli

- 1) The remote meeting via Zoom & Phone was called to order by L. Charron at 7: 00 A recording of the meeting would be posted on the town website. M. Ninteau will sit for AJ. Dunnack until he arrives.
- 2) Consider and act on revising the BOE Non-Lapsing Fund Policy & Procedures document. Atty Catherine Marrion reviewed changes to statute, increasing the amount of any annual increase that would come from prior year BOE operating surplus. Many towns have restrictions and conditions of joint BOE and BOF targeting how monies from BOE Non-Lapsing Fund are intended to be used. Best if supported by clear policy that identifies conditions of joint agreement. AJ Dunnack joined the meeting and took his seat. Proposed draft identifies acceptable uses as non-recurring expenditures, capital expenditures and Special Ed. Existing funds in non-lapsing acct are subject to previous policy. Any expenditure from this account must be approved by the BOE. M. Bruce moved to amend BOE Non-Lapsing Fund Policy & Procedures to be as drafted exhibit. D. Scata seconded Passed unanimously.
- 3) Correspondence None
- 4) Public Comments Mathew Smith of Babcock Hill voiced concern regarding upcoming library project and the funds required from the town. Asked if decision on project could be revisited. L.Charon explained that since the project was voted on and approved by the town the BOF was only authorized to act as directed by that vote. M. Ninteau added that a petition or the Board of Selectman would be the channels needed to revisit library decision. T.Tyler joined the meeting.
- 5) Discuss and act on:
 - a) Budget proposal for FY 20-21 Clarification on LVFD capital, \$7500 is cost of 1 complete set of bunker gear. Discussed overall budget proposal. G. Lafontaine made a motion to present at a Public Hearing via Zoom video conference on Tuesday, May 12, 2020 a 2020-21 fiscal year budget for the Town of Lebanon in the amount of **\$26,078,864** for the General Town Government, Board of Education, Special Revenue Accounts and Capital Expenditures with revenue estimates of **\$6,639,085** and the remainder to be raised by taxes with an estimated mil rate of **28.8** as outlined in Attachment A Seconded by L.Charon vote 4 yes, L. Charon, D. Scata, AJ Dunnack, G. Lafontaine, 2 no, M. Bruce, D. Malozzi, motion passes 4-2
 - b) Budget calendar, No action

- c) Budget presentation and communication. Will use expanded version of remote meeting to accommodate more people. L.Charon and M.Bruce will present. V.Belles will moderate. Will have time limit per comment. Budget proposal and meeting date will be posted on town website. Will pursue other ways to make information on the hearing and the budget proposal available. more
- 6) Minutes - Special Board of Finance Meeting on 4/21/2020 D. Scata moved to approve the Minutes for the Special Board of Finance Meeting on 4/21/ M.Bruce seconded. Passed unanimously
- 7) Meeting was adjourned by L. Charron at 7:55

Respectfully submitted,
Gregg Lafontaine
Secretary