

**Board of Selectmen
Special Meeting
MARCH 26, 2020 — 4:30 PM
TOWN HALL & TELECONFERENCE BY ZOOM
AGENDA**

TO PARTICIPATE BY ZOOM, JOIN ONLINE AT <https://zoom.us/j/3817570391>
OR DIAL 1-646-558-8656 AND ENTER MEETING ID: 381 757 0391

ALL AUDIO WILL AUTOMATICALLY BE RECORDED. AUDIO WILL BE POSTED ALONGSIDE THE MINUTES OF
THIS MEETING

MEMBERS PRESENT: First Selectman Kevin Cwikla, Selectmen Kathleen Smith and Glen Coutu
OTHERS PRESENT VIA TELECONFERENCE: Bernard Dennler (Administrative Assistant, Teleconference Webhost), Tom Meyer (Cemetery Commission), Jason Nowosad (Facilities Director), Mark Elliot and Todd Kulman (Lebanon Volunteer Fire Department), Valerie Belles (Senior Accountant),

1.0 Call to Order

K. Cwikla called the meeting to order at 4:43 PM.

2.0 Discuss and act upon: Cemetery projects identified in TIP

Cemetery Commission Chair T. Meyer spoke regarding fencing at New Lebanon Cemetery and a small piece of Loomis. J. Nowosad said he would be able to install the fencing. He clarified they are split rail fencing.

K. Smith MOVED to approve the fencing at New Lebanon Cemetery with a price not to exceed \$800 with funds to come from TIP. G. Coutu SECONDED.

MOTION CARRIED 3:0

T. Meyer discussed the need for clean up at New Lebanon Cemetery. He said the price would be about \$425 from Swanson Landscaping. G. Coutu said the plan was for this to come out of the maintenance fund and it did not need to come out of TIP, so the item did not require action by the Board today.

G. Coutu asked to discuss the tree work at Goshen Cemetery. T. Meyer said some funds would come from the Friends of Goshen and the cemetery maintenance fund. G. Coutu said they could perform the work and then submit the invoice. T. Meyer said New Lebanon, Scoville, and Exeter Cemeteries would have their work performed by Good Ole Boys Tree Service. G. Coutu said between the four cemeteries, the quoted work would go up to \$7400 which is very close to the threshold for Board of Finance approval out of TIP. He suggested holding off on North Lebanon and only doing New Lebanon for \$2000, Scoville for \$1800, and Exeter for \$1800 at this time. G. Coutu said it needs to be done

K. Cwikla said the DPW would be able to do some of the cleanup work at North Lebanon, including the removal of brush and placement of signs. T. Meyer noted additional expenses could also come from the capital account for North Lebanon as the cemetery is not yet open.

G. Coutu MOVED to approve up to \$5600 for cemetery cleanup projects per proposals from Good Ole Boys Tree Service with funds to come from TIP. K. Smith SECONDED.

MOTION CARRIED 3:0

3.0 Discuss: Status of Fire Department Tanker Repair

Mark Elliot and Todd Kulman spoke regarding the need for repair to the Fire Department tanker. M. Elliot said they are pursuing replacement of the truck but nothing is available used from their regular sources or in the show circuit. M. Elliot said to purchase a new vehicle, the earliest delivery date would be November. He said financing agreements they have looked at so far would be 10 percent down with no other payments until at least November. K. Cwikla asked about a price estimate. M. Elliot said they did not have final agreements but it would likely be about \$350,000.

K. Cwikla asked for the cost of repairs to the existing tanker. M. Elliot said the amount was estimated to be about \$75,000. He said the recommendations have not been to repair it. K. Cwikla said with the budget issues expected following the COVID19 pandemic, that they need to focus on developing repair costs. K. Cwikla asked to get concrete numbers soon.

The Selectmen discussed the logistical difficulties with getting funding approved while the Town is currently unable to hold a Town Meeting due to the pandemic. They agreed to bring the discussion to the Board of Finance for the upcoming BOF meeting.

4.0 Discuss: Potential TIP Requests with Fire Department

G. Coutu said during the fire department's budget presentation, there was a request for a washer-dryer. M. Elliot said the LVFD is requesting \$25,000 for a washer-dryer extractor, including install, needed to remove carcinogenic materials on gear following fires. This would allow the LVFD to rehab gear between calls. The department has a spot for it, but they need to fashion a hookup, per M. Elliot. G. Coutu said there was another request for additional bunker gear that could come out of TIP. M. Elliot said the cost for the set would be \$7500 per member and the department is requesting 10 sets. G. Coutu said for that many sets, they would need to look at this as a capital request, not TIP. G. Coutu said they would move this information along to the Board of Finance.

5.0 Discuss and act upon: Award of Town Properties Mowing Contract

J. Nowosad stated he had delivered the bid sheet to the Selectmen. The Selectmen asked that he provide them with the full bids so they can review them prior to making an award. They agreed to discuss this again at the next meeting.

NO ACTION TAKEN

6.0 Discuss and act upon: TIP Funding for 20-21 Budget

The Selectmen discussed the DPW budget and funds related to the miscellaneous contractual account. They agreed to reconvene and look at this Monday with V. Belles.

NO ACTION TAKEN

7.0 Discuss and act upon: 20-21 Capital Non-Recurring Requests

V. Belles said she would make a master list on this and deliver it to the Selectmen before Monday.

NO ACTION TAKEN

8.0 Discuss and act upon: 20-21 budget requests and amendments

K. Cwikla said they would take this up Monday.

NO ACTION TAKEN

9.0 Discuss and act upon: Amended 20-21 Operating Budget requests to include Capital Non-recurring and TIP Funds

The Selectmen agreed to discuss this again Monday.

NO ACTION TAKEN

10.0 Adjournment

The meeting adjourned at 5:43 PM.

Respectfully submitted,
Kevin Cwikla
First Selectman