

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
Wednesday, October 24, 2012**

MINUTES

Members present: Julie Culp, Chris Darrow (7:15), Margaret McCaw, Cynthia Mello, James Russo, Vincent Shea, Alicia Wayland

Absent: Catherine McCall, Charles Westbrook

1.0 Call to Order

Chairman James Russo called the meeting to order at 7:06 PM.

2.0 Approval of Minutes of August 22, 2012 and September 26, 2012 Regular Meetings

Motion made by Margaret McCaw and seconded by Vincent Shea to approve the minutes from the August 22, 2012 Regular Meeting with the following corrections: Catherine McCall and Alicia Wayland added to the list of absent members. Vote: Yes (5). Motion carried.

Motion made by Alicia Wayland and seconded by Vincent Shea to approve the minutes of the September 26, 2012 Regular Meeting as presented. Vote: Yes (4), Abstain (1). Motion carried.

3.0 Continue Review and Comment of Draft for Formal “Request for Proposal” related to Professional Architectural and Design Services

The committee continued their review of draft 2 of the proposed Request for Qualification. All revisions will be incorporated into draft 3 and brought back to the November meeting.

4.0 New Business

A request was made by the Town Clerk to set the 2013 calendar of committee meetings.

Motion made by Alicia Wayland and seconded by Margaret McCaw to approve the 4th Wednesday of each month as committee meeting dates with the exception of November and December 2013. Those dates will be November 20 and December 18. All meetings will be held at the Jonathan Trumbull Library beginning at 7:00 PM. Vote: Yes (6). Motion carried.

5.0 Public Comment

None

6.0 Adjournment

Motion made by Alicia Wayland and seconded by Julie Culp to adjourn at 8:57 PM. Vote: Yes (6) Motion carried.

Respectfully Submitted,
Cynthia Mello, Committee Member