Dear Parent(s)/Caregivers,

This letter is to inform you about this year's Secret Santa/Holiday Program which will provide <u>children birth to age 15</u> with gifts for the holiday season. If you would like to participate, please fill out the enclosed form, one for each of your eligible children. Please remember, this is only a "wish list" and does not guarantee those items will be provided. I ask that the amount of each gift requested be <u>\$30.00 or under</u>.

The Lions Club will once again be providing coats for those children in need. This program is for **children up to age 18, Sr. in High School**. Due to the overwhelming response to this program, I am asking that you only request a coat for your child if last year's coat **does not fit or is not in good condition.** For those children that are **truly in need** of a new winter coat, please indicate their gender, size and color preference on the enclosed form. (The winter coats are considered separate gifts and do not fall in the \$30.00 per gift limit).

Through the generous donations of our sponsors, I am confident we will be able to meet your needs and expect families in our program to use only our program and not participate in other area holiday projects.

I will need to receive the completed forms no later than **November 13th** for gifts and/or coats to be purchased by the sponsors.

Gifts will be unwrapped and will be available for pickup by appointment

If you have any questions, please feel free to contact me.

Sincerely,

Shelly Ashcom Social Services Administrator (860) 642-4580 sashcom@lebanonct.gov