Janitorial Maintenance Services for Town Buildings  
Bid Specifications

ADDENDUM Q&A #1

AUGUST 5, 2021

**QUESTION 1: Can we get the square footage of each location to be cleaned ? question was asked at walk through  and were asked to email you with question…**

*Info on square footage will be provided in addendum to be posted the week of August 16.*

**QUESTION 2: Will there be a separate addendum with details and bid form  to clean the area we were shown to ad on by Mark Elliott I believe for the Safety Side on the other side of public area across from Fire Truck bay area?  This is not included in the 3015…**

*The Lebanon Volunteer Fire Department side of the Fire Safety Complex is not part of the bid package. The LVFD is a separate entity from the Town. The Town of Lebanon is NOT involved in whatever bid process they may choose to follow. The LVFD side of this building should NOT be considered when biding on this project.*

**QUESTION 3: Also the current company stated they clean the Police dept area offices in the Public side however that is not listed to quote in the 3015 bid?**

*The police offices as well as the fire marshal/sexton office are included in this bid under “FIRE SAFETY COMPLEX/OFFICES”. Trash should be removed from each of these offices twice per week (“Empty trash into dumpster”). Offices floors should be mopped as needed (“Mop office floors”)*

**QUESTION 4: Can we get the information on the current cleaning company hours and how many cleaners and contract pricing information generally supplied to bidders?**

*Cleaning currently takes place twice per week. There are several changes to cleaning procedures as well as changes to which facilities are being cleaned in this new bid package. The previous contract and pricing are not directly comparable to the current bid package.*

**DEADLINE TO SUBMIT QUESTIONS IS AUGUST 23 AT 4:00 PM.**

**ALL QUESTIONS SHOULD BE SUBMITTED IN WRITING TO BDENNLER@LEBANONCT.GOV**