

Solid Waste Commission

Special Meeting

Monday, January 23, 2019 – 5:30 PM

Lebanon Town Hall, 579 Exeter Road

MINUTES

Members Present: Chair Carol Morris-Scata, Harry Anderson, Ryk Nelson, Dennis Greci

Others Present: Transfer Station Supervisor Douglas Blakeslee

1. Call to order: C. Morris-Scata called the meeting to order at 5:35 p.m.

2. 2019-2020 Budget Discussion:

2a. C. Morris-Scata reviewed the line items in the revised FY 2020 draft Solid Waste Commission operating budget proposal. Commission discussion followed regarding salary adjustments and some changes to line items. R. Nelson made a motion to approve the budget with the amendments discussed; D. Greci seconded. The Commission voted unanimously to approve the final revised budget. The Chair will send this document to the Finance Director by Friday, January 25, 2019. The Chair will also request that copies of all bills/invoices connected with the operation of the Transfer Station be forwarded to her or the Administrative Clerk for review by Commission members at subsequent meetings. This will make future budget planning easier.

2b. The Commission was notified earlier in the week that a proposal for a new guard shack had been developed by the Town of Lebanon Building Inspector and application had been made for a TIP grant.

During this meeting, C. Morris-Scata presented a proposal for two of the capital improvement projects discussed at the previous special meeting. Estimates for an additional sign on the gate to ensure that the Transfer Station signage met CT DEEP Regulations were discussed. Blakeslee suggested contacting a local sign company (Davis) to see if this was a project they could do. R. Nelson proposed a maximum budget of \$350.00 for the additional sign; D. Greci seconded. The Commission unanimously voted to approve this capital project at this amount.

2c. Discussion ensued regarding D. Blakeslee's requests for better security around the compactors and equipment. C. Morris-Scata presented prices from Home Depot for chains, and other materials to create a barrier. One issue discussed was what kind of post/pipe could be used to erect a chain barrier and how this would be attached to the concrete blocks surrounding the refuse areas. D. Greci suggested that installation as well as many of these materials might be available through Town of Lebanon DPW. C. Morris-Scata requested that D. Blakeslee follow up with Jay Tuttle of DPW regarding this project and

the consensus of the members was that Mr. Blakeslee report back to them via email regarding the outcome.

Since budget and requests for capital improvement projects are due this Friday, the consensus of the commission was to meet again at our regularly scheduled meeting in March instead of having another special meeting in February. R. Nelson moved to adjourn the meeting; H. Anderson seconded.

3. Adjournment: The meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Carol L. Morris-Scata, Chair

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.