



## TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

Thursday January 27, 2022 7:00 pm

Members Present: Gregg Lafontaine, Harry Anderson, Tony Tyler

Others Present: Jason Nowosad (Field Agent), Catherine McCall (WPCA Administrator)

### A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:00 pm.

### B. Public Comment - Limit 2 minutes per speaker

Jeff Arpin, 41 Olenick Rd. requested information on new connections.

### C. Minutes

- a. Approval of minutes from December 16, 2021 Regular Meeting

**Motion made (Tyler / Anderson ) to approve the minutes of the December 16, 2021 meeting. Motion carried 3-0-0.**

### Correspondence

- i. WPCA received questions from the auditor regarding short payments to Hebron and if there was litigation on the matter. It was confirmed to auditor that litigation is ongoing. There was also a question regarding the transfer of \$10,000 by the WPCA to the town for the jet truck, the location of the proceeds of the sale of the truck, and the remaining amount. A history was provided by G. Lafontaine. The 10K was be assembled into a single account. The WPCA could then request of the BOF of its return.

### D. Old Business

- a. Update on mandatory connections – no new information.
- b. Meter – As reported last month the meter was recently calibrated. Readings are showing higher flow this month than October and November. Lafontaine asked for monthly reporting of readings. Nowosad believes the meter is working properly as does the meter technician. Lafontaine asked Nowosad to get a

quote on a larger transducer that might be more sensitive during low-flow occurrences. As today if the flow goes to zero it produces an error.

- c. System Maintenance – nothing to report
  - d. Bioxide Monitoring – WPCA received a request from Evoqua to enter into a contract for service with the addition of remote monitoring. Lafontaine will contact them and outline what is needed.
  - e. Hebron – The board discussed an upgrade that was to be done to Hebron's system and Hebron's charge to Lebanon for it. Lebanon is responsible for a prorated cost of maintaining and repairing Hebron's system downstream from our system. Nowosad also presented information he received from Hebron regarding a sewer line break downstream from Lebanon. Lafontaine stated that he will seek further explanation and or documentation to confirm Lebanon's responsibility in this area.
- E. New Business
- a. Evoqua contract – Discussed under Bioxide Monitoring
- F. Field Agent's Report
- i. FR. Mahoney service call(s) – nothing to report
  - ii. Other service issues / incident reports – There was a couple of breaks near the check valves which were corrected by Wentworth Septic.
- G. Financials
- a. Invoices received –
    - i. The following invoice(s) were approved by Chairman Lafontaine between the dates of December 16, 2021 and today. The board acknowledges these approvals.
      - 1. Waller Smith and Palmer, invoice 7051 for \$375.00
- Motion (Tyler / Anderson) to pay Wentworth Septic Service, in the amount of \$3,200.00 Motion passed 3-0-0.**
- b. Review of budget reports provided by the town finance office – The board reviewed the town reports.
  - c. Review other financials – The board reviewed the operating budget
- H. Topics for Next Agenda
- a. Consider moving undedicated funds to grinder pumps replacement fund.
  - b. Set the user rates for the coming year.
- I. Adjournment

**Motion made (Tyler / Anderson ) to adjourn the meeting at 7:45 pm. Motion passed 3-0-0.**

Respectfully submitted,  
Catherine McCall