



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

January 26, 2022 7:00 pm

Regular Meeting

Town Hall Lower Conference Room

MINUTES

Members Present: Gregg Lafontaine, Jeff Arpin, Harry Anderson, Laurel Hennebury

Others Present: Jason Nowosad (Field Agent), Cathe McCall, WPCA Administrator

A. Call to order.

The meeting was called to order by chair Gregg Lafontaine at 7:00 pm.

B. Public Comment - Limit 2 minutes per speaker – No public comment

C. Minutes

- a. Approval of minutes for December 15, 2022 Special Meeting

Motion made by L. Hennebury and seconded by J. Arpin to approve the minutes of the December 15, 2022 Special Meeting. Motion carried unanimously.

D. Correspondence – no report

E. Old Business

- a. Update on mandatory connections – J. Nowosad told the board that he had been contacted by one of the homeowners needing connection. There was some discussion on financial handling of connections. Mr. Lafontaine has spoken to town council, and they will be sending out letters to the unconnected homeowners.

In preparation for the next meeting the board will get information regarding what is owed by these individuals to both the town and the WPCA. J. Arpin will take the lead on that.

- b. Field Agents Report

- i. Updated flow reports / system performance / maintenance / service issues – The second maintenance day was completed. Most of the work was done on Deepwood Drive, but other streets were also addressed. Nowosad did the areas he thought would cause the most problems if an issue was to occur. At this time approximately 35% of the system has had maintenance. The meter was also cleaned. Signal strength was still

acceptable, but it increased after cleaning. The contractor who inspects the meter found it to be working properly.

Mr. Nowosad will ask FR Mahoney for a log on their response times. If they aren't keeping a log he will ask that they do and that it is shared with Lebanon WPCA.

- ii. Hebron – Litigation – Court dates have been set for May 2023. Lebanon's council is currently working with Hebron's legal team to try to come to a solution.

F. New Business

- a. Email received from the EPA asking the board to fill out survey information. J. Arpin to investigate this further.

G. Financials

- a. Invoices received.

- i. Invoices approved by G. Lafontaine

1. Knapp Engineering 12-7-22	332.50
2. Staples (UPS)	169.99
3. Evoqua	305.00
4. Hebron – November 2022 9,850.76 pd	2,896.00
5. Savy and Sons	6,800.00
6. FRMA – 8 Ledge	396.33

- ii. Invoices requiring approval.

1. FRMA – 430 Deepwood Dr	680.00
2. Hebron – December 2022	10,279.33 (this was approved by Mr. Lafontaine prior to this meeting for the amount of \$2,895.39)

**Motion made by L. Hennebury and seconded by J. Arpin to approve the FRMA – 30 Deepwood Dr invoice for \$680.00.
Motion passed unanimously.**

- b. Review of November budget reports provided by the town finance office – accounts.

- i. 235 Amston Lake Sewer User Fees
 - ii. 236 Enterprise Amston Lake Sewer Assessments
 - iii. 437 Water Pollution Control
- Financials were reviewed.

- c. Review other financials – Budget information was reviewed.

H. Adjournment

Hearing no other business Mr. Lafontaine adjourned the meeting at 8:10 pm.

Respectfully submitted,
Catherine McCall