



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

February 23, 2023 7:00 pm

Regular Meeting

Town Hall Lower Conference Room

MEETING MINUTES

Members present: Gregg Lafontaine, Harry Anderson, Jeff Arpin, , Laurel Hennebury

Others Present: Jason Nowosad (Field Agent), Cathe McCall, WPCA Administrator

A. Call to order

The meeting was called to order by chairman Gregg Lafontaine at 7:01 pm.

B. Public Comment - Limit 2 minutes per speaker – Riley Leppo, 32 Lakeview Heights told the board that he would be interested in being a member.

C. Minutes

a. Approval of minutes for January 26, 2023 Regular Meeting

Motion made by H. Anderson and seconded by J. Arpin to approve the minutes of the January 26, 2023 regular meeting. Motion passed unanimously.

D. Correspondence

a. Evoqua Bioxide report – Report reviewed

E. Old Business

a. Update on mandatory connections

i. Review of property liens on impacted properties

There are five (5) properties in question. A proposed letter from the attorneys was reviewed. Mr. Nowosad had comments on the letter and was asked to write up his suggestions.

J. Arpin reported on town property liens. K. Lawer, Lebanon Tax Collector suggested that where applicable, mortgage companies be copied on the letter sent by the attorneys.

b. Field Agents Report

i. Updated flow reports / system performance / maintenance / service issues – J. Nowosad handed out meter data and reviewed the signal strength. The average daily use per house is 32 gallons.

There was an expensive repair today on one home. A new grinder pump and service to the control panel was required.

No system maintenance has been done due to the cold weather, but Mr. Nowosad would like to get the low area on one of the main lines done soon. Mr. Lafontaine asked that this be put off until May when the WPCA financial situation is clear. Ms. Hennebury noted that in May many of the Summer residents will be coming in, and it may be good to get it done as soon as possible. Mr. Lafontaine said the board will determine this schedule at the April WPCA meeting.

- c. Hebron – Litigation – Lawyers are working on a settlement. Mr. Lafontaine shared a report from the Water Company showing average usage.

F. New Business

- a. PA Survey report – Infrastructure needs – Mr. Arpin reviewed this and found that it might have benefit for addressing stormwater. Though it would not benefit WPCA, it was suggested he bring his findings to the Selectmen’s attention.
- b. Discuss and act on setting annual rates for coming year – Ms. Hennebury believes the WPCA should have an information session with residents and will arrange this.

Motion made by J. Arpin and Seconded by H. Anderson to set the annual rate for the coming year to \$520.00. Motion passed unanimously.

- c. Discuss and act on communications to Lebanon users – Mr. Lafontaine will write up an information communication to go out with the bills from the Tax Office scheduled for the end of March 2023.

Ms. Hennebury wrote a communication intended to go out with the ‘Banned Items’ magnets. Mr. Lafontaine has some suggested changes to it outlining expenses incurred because proper practices have not been followed.

Motion made by L. Hennebury and seconded by H. Anderson that the communication will go out with the magnets . Motion passed unanimously.

- d. ALD reinforcement of WPCA messages – Discussed above.

G. Financials

- a. Invoices received
 - i. Invoices approved by G. Lafontaine
 - 1. Evoqua 1/25/23 invoice 3,650.58
 - 2. Waller Smith & Palmer 4,300.00

- ii. Invoices requiring approval
 - 1. FRMA – 53 Kelley’s Corner 508.96

Motion made by L. Hennebury and seconded by J. Arpin to pay FRMA \$508.96 for the work done at 53 Kelley’s Corner. Motion passed unanimously.

- b. Review of November budget reports provided by the town finance office – accounts
 - i. 235 Amston Lake Sewer User Fees
 - ii. 236 Enterprise Amston Lake Sewer Assessments
 - iii. 437 Water Pollution Control
 - c. Review other financials
- H. Adjournment

Hearing no other business Mr. Lafontaine adjourned the meeting at 8:23 pm..

Respectfully submitted,
Catherine McCall