



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

July 27, 2023 7:00 pm -- Regular Meeting

Town Hall Lower Conference Room

MEETING MINUTES

Members Present – Gregg Lafontaine, Jeff Arpin, Riley Leppo

Members Absent – Harry Anderson, Laurel Hennebury

Also Present – Jason Nowosad, Field Agent, Catherine McCall, WPCA Administration

A. Call to order

The meeting was called to order at 7:00 pm

B. Public Comment - Limit 2 minutes per speaker

C. Minutes

- a. Approval of minutes for June 22, 2023 Regular Meeting

Motion made by J. Arpin and seconded by R. Leppo to approve the minutes of the June 22, 2023 Regular meeting. Motion carried unanimously.

D. Correspondence – Nothing to report

E. Old Business

- a. Update on mandatory connections – Nothing to report
- b. Field Agents Report

- i. Updated flow reports / system performance / maintenance / service issues – Mr. Nowosad distributed the meter flow readings.

There was a recent Bioxide issue. Kropp Environmental came out to do the repair under Nowosad's direction. There was a blockage in one of the hoses.

The Bioxide flow has been reduced as it was learned that overfeeding the Bioxide can cause crystals to form within the lines which can cause blockages. It has been dropped from thirty gallons per day to twenty-one and if no issues arise it will be lowered again to sixteen per Evoqua's on-site recommendation. Thus far there have been no complaints of odor. M. Lafontaine suggested that sixteen might be too low as when it was at fifteen there had been complaints in the past, but Mr. Nowosad is confident that it will not be a problem. During the

Winter it will be lowered again. Mr. Lafontaine suggested we get documentation from the vendor on what they feel are optimum feed levels.

- c. Most cost-effective process for repair / replacement of pumps - Pump costs have gone up. If the cost to repair exceeds \$1,800 Mr. Nowosad has told the maintainer to replace the old pump. Less than that amount he suggests repair. The Board also discussed if pumps should be on hand for replacement rather than having a temporary pump installed requiring the maintainer to make a second trip to the home with a repaired or rebuilt pump. It would mean extra pumps would be required, and a storage area available for the repair company to retrieve them from. This will be discussed again in a future meeting. Mr. Arpin asked about maintenance. There has not been any performed recently and he is wondering if it should be. There was discussion around this and when it should be done. It was decided to schedule it for September / October.
- d. Hebron – Litigation – No update
- e. Policy regarding exceptions to the User Fee – J. Arpin researching if there are other towns that waive the fees if the system is not in use.
- f. Review grinder pump replacement guidelines - Discussed under item c. above.

F. New Business

a. Financials

- i. Invoices approved by G. Lafontaine
 - Evoqua monthly invoice 305.00
- ii. Invoices requiring approval
 - 1. FRMA – 365 Deepwood 3,732.00
 - 2. Kropp Environmental 1,436.40
 - 3. FRMA – 181 Deepwood 493.25
 - Invoices received after agenda posted
 - FRMA – 514 Deepwood 587.58
 - FRMA – 52 Ryan Terr 3,914.00

Motion made by J. Arpin seconded by R. Leppo to approve the invoices listed below. Motion passed unanimously.

FRMA – 365 Deepwood	3,732.00
Kropp Environmental	1,436.40
FRMA – 181 Deepwood	493.25
FRMA – 514 Deepwood	587.58
FRMA – 52 Ryan Terr	3,914.00

- b. Review of **July** budget reports provided by the town finance office – Not provided by Finance this month.

- c. Review other financials if submitted – No other financials submitted.
- G. Adjournment

Hearing no other business, the meeting was adjourned at 7:45 pm.

Respectfully submitted,
Catherine McCall