

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Town Hall – Lower Level Conference Room
Regular Meeting
Thursday, May 16, 2019 – 7:00 PM

MINUTES

1. Call to Order – C. Morris-Scata, Chairman, called the meeting to order at 7:00 p.m.
Members Present: Chairman, C. Morris-Scata, Treasurer, S. Farrick, H. Anderson, D. Hartley

Staff Present: C Ely-DeCarlo, Administrator

Absent: Greg Lafontaine, J. Nowosad, Field Agent

S. Farrick moved to enter into Executive Session at 7:03 and to include Attorney Edward O'Connell, Rachael Gaudio, and C. Ely-DeCarlo. Seconded by H. Anderson. Motion unanimously approved.

2. Executive Session

2.1 Per State Statutes Section 1-200 (6)(B): Waller, Smith & Palmer

H. Anderson moved to return to regular session at 8:12 p.m. with no action taken. D. Hartley seconded. Motion unanimously approved.

3. Correspondence

Discuss and Act Upon Correspondence Received – R. Watrous, 69 West Woodland Drive – C. Ely-DeCarlo presented email received from R. Watrous regarding damaged grinder pump. Issue was resolved by Field Agent and F. R. Mahony. No further action required.

4. Minutes

Discuss and Act Upon:

- 4.1 Approving the Minutes from April 25, 2019 Regular Meeting – S. Farrick noted correction to 7.1 “contact” to “contacted” as follows:

“7.1 F. R. Mahony Contract – C. Ely-DeCarlo stated F R. Mahony indicated they would like to continue the current contract (expiring June 30, 2019) and extend as is for the next contract period. A discussion was held on the possibility of adding a form addendum to the extension requesting that Field Agent, J. Nowosad, be contacted for standard calls prior to dispatching service technician. C. Ely-DeCarlo will ask J. Nowosad to speak to E. Hess, F. R. Mahony regarding this request.

H. Anderson moved to approve Minutes from April 25, 2019 Regular Meeting. D. Hartley seconded. Motion unanimously approved.

5. Field Agents Report

Discuss and Act Upon:

- 5.1 Service Issues

5.1.1 F. R. Mahony Service Call(s)

5.1.1.1 69 West Woodland Drive – Lightning Strike/Grinder Pump

- 5.1.2 Other Service Issues – S. Farrick noted service call to 87 Deepwood Drive noting that technician should contact Field Agent for every call.
- 5.1.3 Flow Meter – Recorded Flows – No additional information.
- 5.1.4 Flow Meter – Replacement - Installation Date, and Fee (Magnetic Meter Replacement) – C. Morris-Scata provided an update on meter replacement and recommended that WPCA accept proposal as presented. S. Farrick recommended that we request job specifications and procedures/methodology for installation of meter. WPCA will authorize proper meter installation only when mutually acceptable by Town of Hebron WPCA. C. Morris-Scata will request pricing for hydro sealing of manhole.
- 5.1.5 Flushing Schedule & Costs – No additional information

6. Financials

Discuss and Act Upon:

- 6.1 Treasurer's Report – S. Farrick presented members with copies of Invoice Approval Summary Report, Effluent Processing Report, and invoice SL18078-IN from F. R. Mahony. A discussion was conducted on each report. S. Farrick also noted invoice amounts paid to Town of Hebron WPCA. Motion was made by D. Hartley to pay Town of Hebron WPCA unpaid invoice balance amounts with conditions as discussed. H. Anderson seconded. Motion unanimously passed. S. Farrick will include explanation of conditions and include with payment to Town of Hebron WPCA.

- 6.2 Invoices Received (Mahoney, Evoqua, Others) – No other invoices were presented for approval.

7. New Business

Discuss and Act Upon New Business

- 7.1 New Sewer Applications Received – No new sewer application received.
- 7.2 Incident Reports – None

8. Old Business

Discuss and Act Upon Old Business

- 8.1 F. R. Mahony Contract – C. Ely-DeCarlo will follow up with F. R. Mahony to obtain new contract agreement. Agreement to include statement for WPCA Field Agent to be contacted by F. R. Mahony for all service calls.
- 8.2 Evoqua Contract – C. Ely-DeCarlo provided information received from Evoqua for next contract period and will follow up with Evoqua to obtain new contract agreement.
- 8.3 Update on 52 Lakeview Heights – Rock Removal – C. Ely-DeCarlo noted that Field Agent indicated TruCut Landscaping would be performing rock removal at 52 Lakeview Heights next week. C. Morris-Scata requested we obtain costs for this project.

9. Topics for Next Agenda – Standard Topics, Flow Meter Replacement, F. R. Mahony Contract, Evoqua Contract

- 10. Adjournment – S. Farrick moved to adjourn the meeting at 8:37 p.m. Seconded by D. Hartley. Motion unanimously approved.

Respectfully Submitted,
Cheryl Ely-DeCarlo, Administrator
Water Pollution Control Authority