

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, June 12, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Yaw Nsiah, Acting Chairman, Steve Farrick, Bill Ingalls

Absent: David Martin

Staff Present: Brenda Bennett, WPCA Clerk

Also: Joyce Okonuk, 1st Selectman

1.0 Call to Order: The Regular Meeting was called to order at 7:37 p.m. by the Chairman.

2.0 Public Comment: 1) 1st Selectman reported she received a written complaint dated 6/12/14 via email from 489 Deepwood Drive, Michelle Boskovic, homeowner regarding their dissatisfaction with the saw-cut patch to their driveway in August, 2013. S. Farrick stated the intention of the repair was to restore the driveway to its original “functionality” not “appearance”. There was no contract with the homeowner and Amston Lake funds will not be used to make the driveway appearance pristine. Other residents have had the same issue and all driveways will be treated in the same manner. The Commission will ask the Field Agent to go out to the property and prepare a written response which will be presented to the Commission for review at the next regular meeting. The Field Agent will review the file and driveway cut and his professional opinion will be reviewed. 2) 1st Selectman also requested clarification on the WPCA Budget 2014-15, more specifically, Operating Budget #437 and Enterprise Fund #235. Operating Budget #437, the Commission approved a temporary part-time clerk beginning July 1, rate of pay \$15.61/hr. and a Meeting Clerk for meeting attendance and preparation of meeting minutes at a rate of \$75/meeting, 20 meetings. Enterprise Fund #235, the Commission budgeted for an Administrator, (changed from “Clerk” as indicated on budget paperwork), beginning July 1, rate of pay \$8,117/year, 10-16 hours beginning July 1. Change budget paperwork to reflect these items.

3.0 Approval of Regular Meeting Minutes of April 24, 2014 Regular Meeting: Postponed to next regular meeting.

4.0 Correspondence –

4.1 David Prickett, P.E., letter of interest for LPS system maintenance. B. Ingalls will arrange a date to meeting in July.

4.2 166 Deepwood Drive, Allen & Lesley Pease, Email correspondence with photograph of area of concern from the grinder pump installation. The new homeowners expressed concern of the lack of work to bring the property, i.e. stonewall back to its original condition after the grinder pump installation by Hubble Construction. The Commission requested the stonewall area to be drawn on our Easement Site Plan for a better idea of where the “area of concern” is located on the property and, also, to contact the contractor who installed the grinder pump about the lack of fill around the pump, grading and seeding. This will appear on next month’s agenda.

5.0 Project Update –

5.1 Work performed by Fuss & O’Neill for a colored record drawing, data to support flushing the system and hours to support the work conducted at 67 Ryan Terrance at ½ rate. Invoice not received to date.

6.0 Application Review – none

7.0 Old Business –

7.1 Sample Bid Specifications to accompany RFQ is provided for the Commissions’ review. The approval of the documents will be brought to a future meeting.

7.2 Development of Scheduling for Order to Connect – The Town Attorney will be requested to prepare a “sample” letter for the Commission to review at the next regular meeting for review and consideration. Order to Connect will be issued on August 15th and the Commission discussed “what is reasonable” for last date to connect without implementing permit connection fees. Contractors will be notified of their open permits to begin working on their approved permits and closing them out as soon as possible.

7.3 Outstanding Easements and properties without grinder pumps – letters were sent, certified mail, to 9 property owners to request execution of the Easement for recording on the land records.

7.4 Evoqua Water Technologies, one-year bioxide contract through May, 2015 for a total of \$2,070.00, \$375/per visit, to be paid from Enterprise Fund #235.

7.5 Wentworth Septic - water line issues at 116 and 347 Deepwood – This matter was before the Commission at last month’s meeting and postponed in order to obtain a professional opinion to install water lines to the houses within the WPCA Easement. The Field Agent reports: “Compliance of the work to any code with regards to the water line is the responsibility of the contractor. The WPCA should only consider the impact, if any, on the sanitary sewer. Where the pipes cross, I would recommend a

minimum 18" separation." This information will be relayed to Mr. Wentworth. No further action at this time.

7.6 CT Association of Water Pollution Control Authorities, proposed legislation, Senate Bill-5581; *An Act Authorizing Sewer Assessment Appeals to be made to the Board of Assessment Appeals.*

8.0 New Business/Action Items:

Moved by B. Ingalls and seconded by S. Farrick to approve payment of the following bills:

8.1 Town of Hebron, Invoice dated 6/3/14, 1,490.35 (Account #235-000-5398)

8.2 Water Resource Technologies, LLC., Invoice #20140497, \$45.45(Account #235-000-5398)

8.3 Wentworth Septic Service, LLC., Invoice #267, \$787.00 (Account #235-000-5398)

Motion unanimously approved.

9.0 Treasurer's Report –

9.1 B. Ingalls provided a Treasurer's Report of the account balances for #437, #235, bill submittals and FY 2014 4Q Reconciliation.

10.0 Topics for Next Agenda: WPCA Administrator Hourly Salary 2014-15

11.0 Moved by B. Ingalls and seconded by S. Farrick to adjourn the Regular Meeting at 9:25 p.m. Motion unanimously approved.

Respectfully Submitted By,
Brenda Bennett, Clerk

June 18, 2014 (*Minutes are unapproved as of transcription date.*)