

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, July 24, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Bill Ingalls, Acting Chairman, Steve Farrick, David Martin

Absent: Yaw Nsiah

Staff Present: Brenda Bennett, WPCA Administrator

1.0 Call to Order: The Regular Meeting was called to order at 7:35 p.m. by the Acting Chairman.

2.0 Public Comment - none

3.0 Approval of Regular Meeting Minutes of 6/26/14 Regular Meeting Minutes: Moved by S. Farrick and seconded by D. Martin to approve the 6/26/14 minutes with the following corrections: – Section 2.1 The Commission stated they would not dictate “means or methods” of demolition but did... (add) *“require protection of grinder pump and securing of a bond prior to conducting work”*, See Section 8.3 for further discussion.; Section 2.2 add: *“to address any complaints that might arise after sentence ending in”* after “public hearing”; Section 8.5 change “bill” to “billed”; Section 9.1 change “mail” to “mailed”; Section 11.1 – 1st sentence, place a period at the end of “2014-15”, begin next sentence with “The” and change “duties” to “Duties”. Motion unanimously approved.

4.0 Correspondence –

4.1 Evoqua email dated 7/16/14 – Preventative Maintenance - 1st data logger at the Bioxide Station will be launched. Information will be retrieved on 7/30/14.

5.0 Project Update –

5.1 Project Budget Report – Grant fund balance of \$14,209 still remains after payment of Hubble Construction bill, MBR#13 and Change Order #7.

5.2 Hain Paving Schedule – No additional paving requests will be accepted in the office for driveway repairs and curbing. This portion of the project is now closed as the “warranty” period has expired. If any resident has a new complaint(s) or concern(s), they will be directed to attend a WPCA Regular Monthly Meeting.

- 5.3 Consideration of plantings (8-10) around the Bioxide Station in Easement area owned by the Amston Lake District and repair to area near the cove which was damaged during the construction. D. Martin will seek homeowner's permission.

6.0 Field Agent's Report -

6.1 166 Deepwood Drive, Lesley Pease, property disturbance (stonewall). The Commission agreed the stonewall repair complaint should have been issued by the original owner at the time of the construction. The complaint is being issued by the new owner of the property and, unfortunately, the warranty period has expired. The Field Agent will address any curbing and runoff issue(s) through the Public Works Dept. The matter is closed.

6.2 36 Ledge Road – Complaint. The Field Agent will address the complaint for lack of grass around the grinder pump and will provide a bill for the purchase.

7.0 Application Review – none.

8.0 Old Business –

8.1 Storage Shed Location – A possible location was recommended in the area of Park Road near the Bioxide Station. The area will require site prep and grading which would be an additional cost. Due to the secluded area, the storage shed will need to be secured with a lock for safe keeping of extra supplies.

8.2 Scheduling of Public Hearing – Order to Connect – B. Bennett will confirm the availability of lower level conference room, Town Hall for a Special Meeting on Tuesday, August 26, 2014. Certified letters will be mailed to the 100+/-homeowners who have not connected.

9.0 New Business/Action Items: Moved by D. Martin and seconded by S. Farrick to pay bills (9.1) Hain Material \$163.95; (9.2) Hubble Construction Corp, \$18,433.75; (9.3) Town of Hebron, \$1,699.02. Motion unanimously approved.

9.1 Hain Material Corp., Invoice #81752 dated 6/18/14, \$149.00; Invoice #81931 dated 6/23/14, \$14.95. (Acct #229-6613)

9.2 Hubble Construction Corp., Invoice dated 11/5/13, Pay Requisition \$18,433.75 (Acct #229-6613)

9.3 Town of Hebron, Invoice dated 7/3/14, \$1,699.02. (Acct #235-5398)

9.4 Water Resource Technologies, Invoice #20140342, \$198.59; Invoice #20140496, balance due \$193.06 (Bills will not be paid until supporting documentation is received).

10.0 Treasurer's Report – B. Ingalls presented the Treasurer's Report; Account Actuals were reconciled to Finance Director reports as of 6/30/14; Fund balances were reviewed for Accounts 437, 235 and 236 with slight changes.

11.0 Topics for Next Agenda: Conducted Public Hearing on Tuesday, August 26th with possible consideration for cancellation of Regular Meeting on August 28th.

12.0 Moved by D. Martin and seconded by S. Farrick to adjourn the Regular Meeting at 8:45 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Clerk

August 4, 2014(*Minutes are unapproved as of transcription date.*)