

Town of Lebanon  
WATER POLLUTION CONTROL AUTHORITY  
Lebanon Town Hall  
Thursday, August 14, 2014 – 7:30 p.m.

REGULAR MEETING  
MINUTES

Members Present: Bill Ingalls, Acting Chairman, Steve Farrick, David Martin

Absent: Yaw Nsiah

Staff Present: Brenda Bennett, WPCA Administrator

1.0 Call to Order: The Regular Meeting was called to order at 7:34 p.m. by the Acting Chairman.

2.0 Public Comment - none

3.0 Approval of Regular Meeting Minutes of 7/24/14 Regular Meeting Minutes: Moved by S. Farrick and seconded by D. Martin in to approve the 7/24/14 minutes with the following corrections: – Section 2.1 Italics *“See Section 8.3 for further discussion.”*; Section 5.2: Amend sentence: “This portion of the construction is long completed and the “warranty” period has expired.”; Section 8.1 remove “near the Bioxide Station”.; Section 8.2: Remove “100+”. Motion unanimously approved.

4.0 Correspondence –

4.1 Email, Matthew Kinell, Esq. dated 8/13/14; requirements for notice of public hearing and notification to the effected residents.

4.2 Email, Preston Records dated 8/13/14, 8/6/14, 7/29/14; questions regarding user fee rates.

4.3 Email, Vincent Susco dated 8/12/14; odor concerns noted in the Hebron area and possible causes?

4.4 Email, B. Handfield, Field Agent dated 8/4/14; complaints made from Hebron Town Manager from residents on the lake and status of the bioxide.

4.5 Email, Evoqua Water Technologies, LLC, 7/28/14; 1<sup>st</sup> visit of Annual Service Contract at the Bioxide Station.

4.6 Correspondence, Peter Gandelman dated 8/1/14; refund request for April 2014 User Fee for 15 Cove Road. Moved by D. Martin and seconded by S. Farrick to approve

refund of November, 2013 and April, 2014 User Fee Payment upon confirmation of these payments. Motion unanimously approved.

5.0 Project Update –

5.1 Evoqua Water Technologies – Data Logger, Preventative Maintenance, D. Martin will contact Todd Gagnat to follow up on the delivery of the bioxide and the status of odor control.

6.0 Field Agent's Report -

6.1 Field Agent Report dated 8/14/14 regarding odor complaints was reviewed and discussed.

7.0 Application Review – none.

8.0 Old Business –

8.1 Quote for storage shed, fencing; landscaping – (off Park Road); quotes received for 10x12 vinyl sided storage shed from Carefree Sheds, \$3,795 and Kloter Farms, \$3,300 not including site work or clearing. The Commission agreed to solicit bids for landscaping, plantings, grading, clearing of site, gravel driveway and pad. Quotes for fencing will also be needed as well as security for the shed.

8.2 Quote for plantings at Bioxide Station – will be included in the bid for storage shed work.

8.3 Scheduling of Public Hearing – Order to Connect; scheduled for Tuesday, August 26<sup>th</sup> at 7:30 p.m.; certified mailings were sent to 93 residents.

9.0 New Business/Action Items:

9.1 Town of Hebron, Invoice dated 8/5/15, \$1,674.59; Moved by D. Martin and seconded by S. Farrick to pay bill Town of Hebron, \$1,674.59 (Acct #235-5398) Motion unanimously approved.

10.0 Treasurer's Report – B. Ingalls presented the Treasurer's Report; Fund balances were reviewed for Accounts 437, 235 and 236.

11.0 Topics for Next Agenda: Public Hearing - Tuesday, August 26<sup>th</sup>, 7:30 p.m., Special Meeting – August 26<sup>th</sup> at 8:00 p.m.; Evoqua on September Agenda; begin application process for Wetlands, Building & Zoning Applications; Cancellation of August 28<sup>th</sup> Regular Meeting.

12.0 Moved by D. Martin and seconded by S. Farrick to adjourn the Regular Meeting at 8:40 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Clerk

August 19, 2014(*Minutes are unapproved as of transcription date.*)