

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, September 11, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, Steve Farrick (7:40 p.m.), David Martin

Staff Present: Brenda Bennett, WPCA Administrator

Also: Attorney Matt Kinell

1.0 Call to Order: The Regular Meeting was called to order at 7:30 p.m. by the Acting Chairman.

Moved by D. Martin and seconded by B. Ingalls to amend the agenda to move Item 8.1 - Order to Connect; Waller Smith & Palmer for discussion. Motion unanimously approved.

1.1 Order to Connect; Waller Smith & Palmer – Attorney Matt Kinell was present.

1.1.1 Gillian Lyons, 84 Cove Road, states a financial hardship for not connecting; as a result of a decrease in assessed value of home, the home has no available equity; contact has been made with Peter Huckins, Housing Rehabilitation Program for year-round conversion; will there be any fines implemented for failure to connect; and if so, how will she afford to pay the fines and hook up?; are there any other financial assistance available to hook-up?

1.1.2 Attorney Matt Kinell presented on the interpretation of the 21-day appeal period per C.G.S. Section 7-257 which runs from the date the Order has been issued. The WPCA can assess cost of the connection if forced to hook-up a resident and has the authority per the regulations. The 120 day Order will run from the date the Order has been issued.

Moved by D. Martin and seconded by B. Ingalls to amend the agenda to move Item 9.1 - To Consider, Adopt and Authorize Signing of Order to Connect for discussion. Motion unanimously approved.

1.2 To Consider, Adopt and Authorize Signing of Order to Connect – Moved by B. Ingalls and seconded by S. Farrick to issue the Order to Connect to property owners who have not connected to the system in accordance with WPCA Regulations Section V as of 9/11/14. Motion unanimously approved.

Moved by D. Martin and seconded by S. Farrick to amend the agenda to move Item 8.2 RFP– Park Road storage shed, fencing, landscaping; Wes Wentworth for discussion. Motion unanimously approved.

- 1.3 RFP–Park Road storage shed, fencing, landscaping; Wes Wentworth, P.E. for discussion. Motion unanimously approved.

Wes Wentworth, P.E., Wentworth Engineering presented on the possibility of wetlands application; A-2 of property depicting zoning setbacks, topography, contours and shed placement; look at alternatives such as a lean-to on the building; possibly increase size of the shed so outside storage is not necessary?; proposal will be presented for the work done and Commission can opt to do the work in phases; obtain the services of a surveyor; PZC will review the outside storage and could be an issue; is a municipal structure, without a resident allowed in the Lake Zone? Mr. Wentworth proposes work in stages beginning with: 1) flag wetlands and do feasibility study. No further work will be done until this information has been received and reviewed.

- 2.0 Public Comment – Gerry Goodale, 12 Louise Drive, what is the life expectancy of a grinder pump (10-12 years) and will it be replaced at the expense of the WPCA? (ownership of the WPCA for 20 years); What happens in the event of a power outage? What is the capacity for each property during an outage?; The Commission explained portable generators will be used to pump each grinder pump and it has a 2 day capacity.

- 3.0 Approval of Regular Meeting Minutes of 8/26/14 Public Hearing Meeting Minutes and 8/26/14 Special Meeting Minutes: Moved by S. Farrick and seconded by B. Ingalls to approve the minutes as written. Motion unanimously approved.

4.0 Correspondence –

- 4.1 Email, Fuss & O'Neill, 9/4/14, Draft Grinder Pump Sequence for Connection.
- 4.2 Preston Records, emailed dated 9/10/14 and 9/11/14 - high sewer use rate; unfinished work by his contractor and will need to hire another contractor at a reduced rate.
- 4.3 Reed Gustafson, Town Sanitarian, correspondence dated 9/9/14 regarding code compliance of a septic system. The Commission would like an opinion from the Field Agent if a Professional Engineer also be included on the review for code compliant system?

5.0 Project Update –

- 5.1 Evoqua Water Technologies – Data Logger, Preventative Maintenance – no report to date, the Administrator will make contact and request the report.

6.0 Field Agent's Report -

- 6.1 Odor Control Issues – Field Agent report dated 9/5/14 was reviewed and discussed.

7.0 Application Review – none

8.0 Old Business –

- 8.1 Plantings at Bioxide Station – D. Martin will work on obtaining a letter requesting permission from the Amston Lake Tax District to work within the Easement. The topic will be discussed at a future date and will hold off on the RFP.

9.0 New Business/Action Items:

9.1 Evoqua, Invoices -

9.1.1 Invoice dated 8/27/14, \$345.00 (Acct#: 235-5398)

9.1.2 Invoice dated 8/15/14, \$6,453.60 (Acct#: 235-5398)

Moved by D. Martin and seconded by B. Ingalls to pay \$345 and \$6,453.60. Motion unanimously approved.

9.2 WRT Invoices –

9.2.1 Invoice #20140342 dated 4/4/14, \$198.59 – no action

9.2.2 Invoice #20140496 dated 5/14/14, \$391.65 – no action

9.2.3 Invoice #20141199 (47 Ledge Road) dated \$357.94 – no action

9.2.4 Invoice #20141186 (186 Deepwood Drive) dated \$357.94 – no action

The Commission agreed to take no action on the WRT invoices until verification has been provided as to what services are covered under the \$50,000 retainer. The Administrator will request a representative at the next Regular Meeting.

10.0 Treasurer's Report – B. Ingalls presented the Treasurer's Report as of 9/11/14; Fund balances were reviewed for Accounts 437, 235 and 236.

11.0 Topics for Next Agenda: no new items, same agenda.

12.0 Moved by S. Farrick and seconded by D. Martin to adjourn the Regular Meeting at 9:15 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Administrator

September 16, 2014 (*Minutes are unapproved as of transcription date.*)