

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, September 25, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, Steve Farrick

Absent: David Martin

Staff Present: Brenda Bennett, WPCA Administrator

Motion by S. Farrick and seconded by B. Ingalls to appoint Yaw Nsiah as Chairman of the WPCA Commission. Motion unanimously approved.

1.0 Call to Order: The Regular Meeting was called to order at 7:35 p.m. by the Chairman.

Moved by S. Farrick and seconded by B. Ingalls to amend the agenda to move up Item 9.1 – Water Resource Technologies. Motion unanimously approved.

2.0 Public Comment –

2.1 Water Resource Technologies, billing and retainer explanation – Pete Romprey, Territory Manager presented on the status for billing and outstanding invoices. Due to administrative issues with the main office, invoices were inadvertently sent for payment and should have shown a credit for any service provided per the contract and retainer. No further bills for labor will be sent until June 20, 2016, only for parts which is the Commissions' responsibility. Field reports will be provided as requested and any resident abuse will be brought to the Commissions' attention.

Mr. Romprey suggested another "Winterization" be sent to the residents along with a proposal packet for startup/shutdown packet for the seasonal residents. This service would be between WRT and the resident and could be helpful to residents that leave for the winter months. All costs associated would be paid directly to WRT by the resident. Mr. Romprey will also provide an Owners Guide for the E/one grinder pump which we could include as a mailing.

Also discussed was the length of time, unconnected grinder pumps have been in the chambers with standing ground water and their deterioration. The intent was never to have the pumps left uninstalled in the ground and could compromise the condition of the units. He strongly recommended pulling the unconnected grinder pump and storing them in a dry, safe location until needed. Storage space would be an issue for the Commission and WRT may be able to accommodate a storage container and site. Mr. Romprey will provide the following information: container costs, the winterization/start-up information for the mailing and, a timeline for removal of remaining unconnected grinder pumps.

- 2.2 Lance Hayward, contractor, Will Eastwood, homeowner, 86 Lakeview Heights – Homeowner is applying for year-round conversion. Homeowner has CT Public Water and will be required to lower the depth of the water line which runs through the WPCA Easement. He will comply with the Public Health Code and will be 18” below our line. The Commission was in agreement with the proposal and sketch as presented.
- 2.3 Don Roy, homeowner, 229 Deepwood Drive – proposed activity to construct a 20’x24’ carport at the back of the residence and is completely outside of the easement. The Commission was in agreement with the proposed activity as it is outside of their jurisdiction. A copy of the plot plan showing the location of the carport will be placed in the file.
- 2.4 Peter Gandelman, resides at 14 Cove Road, property of concern is 15 Cove Road – property is a tear-down and does not have electricity or plumbing. He received a grinder pump for the property but does not intend on connecting and intends to demo structure in the near future if able to rebuild. He is working with the Zoning Department as to whether he has the ability to building on the same footprint at a later date. The Building Official has been out to the property and deemed the structure inhabitable. Mr. Gandelman is requesting an Exemption from the Order to Connect. The Commission will review the request and provide a response at the next meeting in October. Written correspondence will also be sent in follow-up to the October meeting.
- 2.5 Mr. Glaban, 124 Ryan Terrace – Requesting an extension until spring, 2015 to connect. He is currently having financial difficulties with the cost of connection after paying the Assessment in full. Has all intentions on connecting but is experiencing a cash flow issue. The Commission will review the request and provide a response at the next meeting in October. Written correspondence will also be sent in follow-up to the October meeting.
- 2.6 Mark & Nancy Anderson, 80 Ryan Terrace – Requesting an Exemption from the Order to Connect and stated they have a code compliant system and received a Certificate of Occupancy in 2008. Their engineer’s report and plans were submitted in the early stages of the sewer construction for the Commissions’ review. The Commission will review the request and provide a response at the next meeting in October. Written correspondence will also be sent in follow-up to the October meeting. The Commission will request a review of the information from the Field Agent.
- 2.7 Leonard Cote, 46 Ryan Terrace - The Commission informed Mr. Cote to have a report submitted from a licensed sewer installer and professional engineer for the Commissions’ consideration for an Exemption from the Order to Connect. A plot plan by the installer would not be enough for the Commission to consider.
- 2.8 Diane Johnson, P.E., Atlantic State Rural Development complimented the Commission on their work and the time and consideration given to possible Exemptions. She stated requiring a report from a professional engineer was a good idea though could be costly.

3.0 Approval of Regular Meeting Minutes of September 11, 2014. Moved by B. Ingalls and seconded by S. Farrick to approve the minutes with the following corrections: 1.0- Call to Order – remove “Acting”; 1.1.2 add “Town Attorney” after Attorney Matt Kinell; 1.3 - change “A-2” to A-2 survey; change “possibly increase” to “consider increasing”; 2.0 - Public Comment change “The Commission explained portable generators will be used to pump each grinder pump and it has a 2 day capacity” to “The Commission explained portable generators will be used to pump each grinder pump. The pump normally has a 2 day capacity”. 4.3 change “also be included on the review” to “should determine if a system is code compliant.” Motion unanimously approved.

4.0 Correspondence –

4.1 Email, Preston Records, dated 9/24/14 regarding sewer usage – The Commission recommends the homeowner to attend the next Regular Meeting to discuss his concerns.

5.0 Project Update –

5.1 Evoqua Water Technologies – Data Logger – to be reviewed at next meeting.

5.2 Winterization Guidelines, Do’s & Don’ts of Sewer System Use – discuss at next meeting.

6.0 Field Agent’s Report -

6.1 Odor Control Issues – Field Agent report dated 9/5/14 was reviewed and discussed.

7.0 Application Review – none

8.0 Old Business –

8.1 Park Road storage shed; Proposal from Wes Wentworth, P.E. – This will be an Action Item.

8.2 Plantings at Bioxide Station – discuss at next meeting.

9.0 New Business/Action Items: Moved by S. Farrick and seconded by B. Ingalls to approve invoices 9.1-9.5. Motion unanimously approved.

9.1 Peter Zvingilas, Building Official, Mileage Reimbursement, \$37.52 (Acct#235-5398)

9.2 Fuss & O’Neill

9.2.1 Invoice dated 5/14/14, \$2,508.12 (Acct#235-5398)

9.2.2 Invoice dated 6/24/14, \$2, 191.20 (Acct#235-5398)

9.3 Town of Hebron

9.3.1 Invoice dated 9/9/14, \$2,216.29(Acct#235-5398)

9.3.2 Redi Rooter, 8/31/14, \$175.00 (Acct#235-5398)

9.4 Wes Wentworth, P.E., Invoice dated 9/12/14, Retainer fee, \$500 (Acct#229) Moved by B. Ingalls and seconded by S. Farrick to authorize the Chairman to sign contract with Wes Wentworth, P.E. dated 9/12/14 to commence professional services for parcel feasibility study. Motion unanimously approved.

9.5 Waller, Smith & Palmer, Invoice #56616, \$225.00 (Acct #235-5398)

10.0 Treasurer’s Report – to be discussed at next meeting.

11.0 Topics for Next Agenda: no new items, same agenda.

12.0 Moved by S. Farrick and seconded by B. Ingalls to adjourn the Regular Meeting at 9:30 p.m.
Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Administrator

October 1, 2014(*Minutes are unapproved as of transcription date.*)