

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, October 23, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, Steve Farrick, David Martin

Staff Present: Brenda Bennett, WPCA Administrator

1.0 Call to Order: The Regular Meeting was called to order at 7:37 p.m. by the Chairman.

Moved by D. Martin and seconded by S. Farrick to amend the agenda to move up Item 9.1.1 – 9.1.4, Discuss and Act upon Possible Exemption Requests. Motion unanimously approved.

2.0 Public Comment –

2.1 Discuss and Act upon Possible Exemption Requests:

2.1.1 Peter Gandelman, 15 Cove Road – Owner requested an Exemption from the Order to Connect due to an uninhabitable building despite the fact the homeowner received a grinder pump and electrical panel. The Commission reviewed the documentation on the file from the Building Official. An Exemption will be granted and the Commission stated the grinder pump and electrical panel will be removed by WRT as soon as possible and stored for possible future use. Written correspondence will be sent to Mr. Gandelman and Tax Collector to formally acknowledge the Exemption.

Moved by D. Martin and seconded by S. Farrick to approve an Exemption to the Order to Connect for property located at 15 Cove Road due to uninhabitable structure. Motion unanimously approved.

2.1.2 Robert Glabau, 124 Ryan Terrace – Owner requested an extension until May 1, 2015 to connect to the sewer system due to a financial hardship. The Commission reviewed the request and approved the Exemption pending a signed and notarized commitment letter from Mr. Glabau to be provided to the office within 1 week. Written correspondence will be sent to Mr. Glabau and Tax Collector to formally acknowledge the Exemption.

Moved by S. Farrick and seconded by B. Ingalls to approve an Exemption to the Order to Connect for property located at 124 Ryan Terrace due to financial hardship, pending receipt of a signed, notarized commitment letter stating the property will be connected by May 1, 2015. Motion unanimously approved.

2.1.3 Mark & Nancy Anderson, 80 Ryan Terrace – Owners requested an Exemption from the Order to Connect due to their existing code compliant system. The Septic System Design reported dated 6/7/2005, (revised 2/5/2006) was reviewed by B. Handfield, WPCA Field Agent/Town Engineer. The Field Agent's report dated

10/23/14 and Dept. of Public Health Technical Standards, Location of Subsurface Sewage Disposal Systems were read aloud. The recommendations were as follows: "A professional engineer to evaluate the installed conditions of the system and provide certification that the system meets the current code. This would include evaluating current soil conditions (test pits and percolation test), separating distances, capacity, etc." A copy of the Field Agent's memo dated 10/23/14, Dept. of Public Health Technical Standards handout and the Commissions' Exemption Requirements for Code Compliant Subsurface Disposal System memo was provided to the homeowner. No further action will be taken by the Commission at this time.

2.1.4 Leonard Cote, 46 Ryan Terrace – Owner requested an Exemption to the Order to Connect due to an existing code compliant system. The homeowner is not present this evening and has not submitted the required engineer's report as requested at the Regular Meeting on 9/25/14. No action was taken.

3.0 Approval of Regular Meeting Minutes of September 25, 2014. Moved by B. Ingalls and seconded by S. Farrick to approve the minutes with the following correction: 2.0 Public Comment – Subsection 2.4 - change "inhabitable" to "uninhabitable". Motion unanimously approved.

4.0 Correspondence –

4.1 CT Association of Water Pollution Control Authority, Fall Workshop.

4.2 35 Spafford Drive – Is the location of electrical panel the responsibility of the WPCA to move or the homeowner? It is the opinion of the Commission it would be the responsibility of the homeowner.

5.0 Project Update –

5.1 Grinder Pumps and Outstanding Easements – A list of the properties was provided for review.

5.2 Evoqua Water Technologies – Data Logger dated 10/2/14 reviewed. Service Notes were reviewed. The notes need clarification to determine whether the system is running at peak performance. Contact Field Agent and/or Evoqua to decipherer the notes.

6.0 Field Agent's Report – provided under Sections 2.1.3 and 7.1

7.0 Application Review –

7.1 Mario Anglieco, Deepwood Drive – Documents on file: 1) 9/26/14 report by Wesley Wentworth, Wentworth Civil Engineers and Site Plans, 2) 10/22/14 memo from Town Sanitarian 3) 10/23/14 memo from Field Agent/Town Engineer. The proposed site plan depicts construction of a 6-bedroom dwelling with connection to the sewer system. At the request of Mr. Wentworth, the matter will be tabled to the next Regular Meeting.

8.0 Old Business –

8.1 WRT Grinder Pump Removal, Storage Space and Container Cost, Winterization Mailing. Email dated 10/1/14 from Pete Romprey, WRT with quote for 40' container for rental, 3 month minimum, drop off and pick up fee for a total of \$449.00. WPCA will contact the town to seek available space on town property for storage container and WRT.

8.2 Park Road storage shed; report from Wes Wentworth, P.E. – The feasibility study and preliminary layout dated 10/23/14 was reviewed by the Commission and the preliminary site layout was favorable.

8.3 Plantings at Bioxide Station – tabled.

9.0 New Business/Action Items:

9.1 2015 WPCA Meeting Schedule – Moved by D. Martin and seconded by S. Farrick to approve the 2015 Meeting Schedule as presented. Motion unanimously approved.

9.2 Review and Approve Draft Grinder Pump Connection Sequence – Section “C” Applicant to Pay Benefit Assessment”. The Commission would like further information from the town’s attorney; consider a “buy in” fee vs. a full assessment; a Public Hearing would be required for a special fee. Tabled to next Regular Meeting.

9.3 Town of Hebron, Invoice dated 10/15/14, \$1,542.33 (September usage) (Acct#235-5398). Moved by B. Ingalls and seconded by D. Martin to approve Town of Hebron bill in the amount of \$1,542.33 dated 10/15/14. Motion unanimously approved.

9.4 Waller, Smith & Palmer, Invoice #56842, \$990.00 (Acct #437- 5468) Moved by S. Farrick and seconded by B. Ingalls to approve Waller, Smith & Palmer Invoice in the amount of \$990.00, Invoice #56842. Motion unanimously approved.

10.0 Treasurer’s Report – Accounts #437, 235, 236 were reviewed by Treasurer under 10/23/14 report.

11.0 Topics for Next Agenda: no new items, same agenda.

Moved by S. Farrick and seconded by B. Ingalls to enter into Executive Session at 9:23 p.m. to discuss a Legal Matter. Motion unanimously approved.

12.0 Executive Session – Legal Matter

Moved by S. Farrick and seconded by D. Martin to adjourn from Executive Session at 9:25 p.m. and return to the Regular Meeting. Motion unanimously approved.

13.0 Adjourn Regular Meeting – Moved by S. Farrick and seconded by D. Martin to adjourn the Regular Meeting at 9:26 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Administrator

October 31, 2014(*Minutes are unapproved as of transcription date.*)