

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, December 11, 2014 – 7:30 p.m.

REGULAR MEETING
MINUTES

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, Steve Farrick, David Martin

Staff Present: Brenda Bennett, WPCA Administrator

Also: Joyce Okonuk, 1st Selectman

1.0 Call to Order: The Regular Meeting was called to order at 7:40 p.m. by the Chairman.

2.0 Public Comment – none

3.0 Approval of Regular Meeting Minutes, 10/23/14; Special Meeting Minutes – 11/25/14. Moved by B. Ingalls and seconded by Y. Nsiah to approve the 10/23/4 Regular Meeting Minutes. Motion unanimously approved. Moved by S. Farrick and seconded by B. Ingalls to approve the 11/25/14 Special Meeting Minutes. Motion unanimously approved.

4.0 Correspondence –

4.1 Email, Preston Records, 11/17/14 – Addressed to Joyce Okonuk, 1st Selectman regarding User Fee Rate adjustments.

5.0 Project Update –

5.1 Storage Unit – B. Ingalls provided a summary of the cost for self-storage rental options as town property does not seem to be available at this time. Once a location has been secured, WRT will begin pulling grinder pumps from the properties which have yet to connect and will store the pumps in a dry location until such time as the property owner makes application to connect. A letter will be drafted for the Commissions' review which will be sent to the remaining property owners who have not connected providing contact information for WRT and timeframe for removal. Serial numbers and addresses for each grinder pump will be kept by WRT.

6.0 Field Agent's Report –

6.1 Monthly Flow Summary – A summary report dated 12/2/13 through 12/2/14 shows the system is running well below the design flow.

7.0 Application Review – none.

8.0 Old Business –

- 8.1 WRT Grinder Pump Removal – Continue to research a secure storage container location; contact Pete Romprey from WRT and obtain a contact number to be included in the “draft” letter which will be sent to the remaining property owners who have not yet connected.
- 8.2 Park Road Storage Shed; report from Wes Wentworth, P.E. – The report was not available for review.
- 8.3 Grinder Pump Storage Unit pricing and available town property. B. Ingalls provided a summary for 2 local self-storage units.
- 8.4 Plantings at Bioxide Station – no discussion.

9.0 New Business/Action Items –

- 9.1 Evoqua Water Technologies, Service Notes, 12/1/14 – A “standing” invite has been extended to Todd Gagnat to present to the Commission on the details of the system.
 - 9.2 Review and Approve Grinder Pump Connection Sequence; Benefit Assessment/Buy-in Fee for New Parcels – Waller, Smith & Palmer - The Commission agreed not to create a “buy-in” assessment for any new property accepted into the District as previously discussed.
 - 9.3 Preparation of WPCA Budget FY2015-16, Accounts #437 and 235 – All accounts were reviewed and discussions will continue at the January 22, 2015 meeting.
 - 9.4 Wes Wentworth, P.E., Invoice 12/2/14, \$500.00 – Moved by D. Martin and seconded by S. Farrick to approve payment of the bill in the amount of \$500.00, Account #229 upon receipt of the report. Motion unanimously approved.
 - 9.5 Town of Lebanon, Loan Reimbursement, Invoice dated 11/15/14, \$20,000. Moved by B. Ingalls and seconded by D. Martin to approve the payment of \$20,000 to the Town of Lebanon, Account #235-5616. Motion unanimously approved.
 - 9.6 Fuss & O’Neills, Invoice dated 5/14/14, #017259, \$2,508.12; 6/24/14, #0172946, \$2,191.20. Moved by B. Ingalls and seconded by Y. Nsiah to approve the payment of \$2,508.12 and \$2,191.20, Account #229. Motion unanimously approved.
 - 9.7 Moved by D. Martin and seconded by S. Farrick to authorize B. Ingalls to contract with Goldi-Locks Self-Storage at a rate of \$129/month for a 10’x20’ unit and the purchase of a lock up to \$30.00. Motion unanimously approved.
 - 9.8 Town of Hebron, \$1,270.26, Invoice dated 11/13/14. Moved by S. Farrick and seconded by B. Ingalls to approve payment Town of Hebron, \$1,270.26 dated 11/13/14, Account #235-5398. Motion unanimously approved.
- 10.0 Treasurer’s Report – Reports were reviewed from Accounts #437, 235, 236
- 11.0 Topics for next Agenda – Standard Agenda Items and Budget FY2015-16.

12.0 Adjourn Regular Meeting – Moved by B. Ingalls and seconded by S. Farrick to adjourn the Regular Meeting at 9:30 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Administrator

December 18, 2014(*Minutes are unapproved as of transcription date.*)