

Town of Lebanon  
WATER POLLUTION CONTROL AUTHORITY  
Fire Safety Complex  
Thursday, May 14, 2015 – 7:30 p.m.

REGULAR MEETING  
MINUTES

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, Steve Farrick

Absent: David Martin

Staff Present: Brenda Bennett, WPCA Administrator

1.0 Call to Order: The Regular Meeting was called to order at 7:31 p.m. by the Chairman.

2.0 Public Comment –

2.1 Ron Nimsic, 33 Kelley's Corner – Expressed concerns regarding fees paid to the Town of Hebron, particularly the February, 2015 bill in the amount of \$780.53 and Fund Balance for Account #235. "With the amount each household is paying for their User Fee bill, there should be a lot of money in this account. What is the balance of the Account #235?" The Commission recommended viewing the account information which is public information in the Town Clerk's Office. Also, stated there is a newly formed "Road Repair Committee" under the Amston Lake District reviewing all uncompleted road work, ditches and erosion. This winter was extremely hard on the Association roads and the integrity has been compromised. How did the road get signed off during construction? Is there funds available to assist with the work? The Commission explained the process for engineering sign-off on the roads and, also, stated the Construction Account is closed and there are no funds available.

2.2 Robert Glabeau, 124 Ryan Terrace – Thanked the Commission for the extension he was granted to connect until 5/1/15. The connection has been made and he has complied with the deadline. Mr. Glabeau stated he does not use the cottage and wished to stop all future User Fee bills and wanted to know what he had to do to make this happen. The Commission will consider his request and a response will be provided in the immediate future. Further information will need to be obtained from the Building Dept. to deem the residence inhabitable and/or the removal and storage of the grinder pump during non-use. The Administrator will contact other towns and see what they have in place for this request. The Item has been tabled to next meeting agenda.

3.0 Approval of Regular Meeting Minutes, 2/26/15. Moved by S. Farrick and seconded by B. Ingalls to approve the 3/26/15 Regular Meeting Minutes with corrections: Section 4.2: change "the construction project is closed and there are not" to "there are no"; Section 7.2: change "Review Field Agent suggested expenditures for Account #229" to "Review Field

Agent suggested expenditures for Maintenance Equipment”; Section 8.5: Remove “A ‘draft’ of the document is not available for the Commissions’ ....” and change to “Opinion of the town attorney was the Collector of Revenue’s receipt fills the need.” Motion unanimously approved.

#### 4.0 Correspondence –

4.1 Kathryn A. Lombardo, 25 Louise Road – correspondence dated 3/31/15. She is currently obtaining quotes to connect but due to medical/financial reasons, has not been able to do so as of this date.

5.0 Field Agent’s Report – Paving - 67 Ryan Terrace and 36 Lakeview – need a copy of the Hain Material Invoice for payment. The Administrator will contact the Field Agent and obtain an estimate of when work will be completed.

6.0 Application Review – 430 Deepwood Drive, continuation from last month’s meeting. Homeowner provided a copy of the sketch with the true location of the grinder pump, it does not appear the proposed deck will affect the Easement area. Contact will be made with the homeowner to request a building permit for the Commission to formally approve.

#### 7.0 Old Business –

7.1 Review of Field Agent suggested expenditures for Account #229 – parts will need to be purchased to have on hand in the event of a quick repair.

7.2 Update on storage rental – B. Ingalls reviewed the quotes as follows: Hebron – \$120/month, 10x20 unit, none available at this time; Colchester – Goldilocks - \$109/month for 1 year prepayment, otherwise, \$129/month, 10x20 unit; Colchester – Carefree Self-Storage - \$101/per month, no monthly discount for prepayment, 10x20 unit. The unit does not come with a lock and key and will have to be purchased separately.

7.3 6 Deepwood Drive – water testing results; status of leak - The water test results have been sent to the homeowner. The request to have the soils tested were denied by the Commission. The Field Agent will be notified regarding the homeowner’s concerns with an additional leak in the system stating the depression area in the lawn continues to fill with water despite the dry period. Mr. Wentworth is willing to drive by the property and review for possible leaks.

7.4 Memorandum of Understanding – Wentworth Septic – there are lots of variables to consider, this is an ongoing discussion. Tabled to next Regular Meeting.

7.5 13 Deepwood Drive – possible grinder pump relocation – Keith Wentworth is representing the homeowner, Dave Lenkiewicz. Mr. Wentworth stated the pitch of the grinder pump is going to be an issue as well as the constraints of the property and the

structures. The homeowner is requesting the WPCA relocate the grinder pump. It was the Commissions' opinion to have an independent contractor shoot the grades and provide the findings to the Field Agent for verification. This item has been tabled for further discussion.

#### 8.0 New Business/Action Items –

8.1 6 Deepwood Drive – service/repair work; water testing. Discussed under Section 7.3.

8.2 Wentworth Septic Services, LLC, 4/2/15; \$1,595.00. Moved by B. Ingalls and seconded by S. Farrick to approve payment. Motion unanimously approved. (Acct #235-5398)

8.3 Waller, Smith & Palmer, P.C., 4/6/15, Bill No. 58256, \$360.00; 5/8/15, Bill No. 58414, \$225.00; 5/8/15, Bill No. 58412, \$60.00. Moved by B. Ingalls and seconded by S. Farrick to approve payment. Motion unanimously approved. (Acct #437-5468)

8.4 Town of Hebron, 4/10/15, March 2015 usage, \$1,061.56; April 2015 usage \$1,460.97. Moved by B. Ingalls and seconded by S. Farrick to approve payment. Motion unanimously approved. (Acct #235-5398)

8.5 Mileage Reimbursement, Building Official, 4/30/15, \$22.43. Moved by B. Ingalls and seconded by S. Farrick to approve payment. Motion unanimously approved. (Acct #235-5510)

8.6 Aqua Pump Co., Inc., 4/28/15; Invoice #19061; \$140.00. Moved by B. Ingalls and seconded by S. Farrick to approve payment. Motion unanimously approved. (Acct #235-5398)

8.7 Discuss and Act on USDA Loan Prepayment from Fund 236 Enterprise Fund - Assessment fees; loan analysis – Tabled to next Regular Meeting.

8.8 Discuss and Act on Penalty Fee for new connections – Tabled to next Regular Meeting.

8.9 F.R. Mahoney & Associates, E-1 sales/service; 284 Deepwood Drive – Eric Hess, Sales will be reimbursing the resident for out-of-pocket expenses. Mr. Hess has been informed we have a service contract with Water Resource Technologies in the event of any future calls. The Commission agreed, residents needs to be informed of the emergency telephone number and another mailing will be considered.

8.10 Goldilocks Storage Rental, Colchester – Authorize B. Ingalls to sign 1 year contract for a 10x20 storage unit @ \$109/month, prepaid, and purchase a lock for the storage unit. Motion unanimously approved.

9.0 Treasurer's Report – Reports were reviewed from Accounts #437, 235, 236.

10.0 Topics for next Agenda – Standard agenda items – cancellation of 2<sup>nd</sup> meeting in May and meet on June 11<sup>th</sup>.

11.0 Adjourn Regular Meeting – Moved by S. Farrick and seconded by B. Ingalls to adjourn the Regular Meeting at 9:30 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Administrator

May 20, 2015 (*Minutes are unapproved as of transcription date.*)