

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Town Hall – Lower Level
Thursday, November 19, 2015 – 7:30 p.m.

REGULAR MEETING MINUTES
REVISED TO CORRECT DATE & LOCATION

Members Present: Yaw Nsiah, Chairman, Bill Ingalls, John Bendoraitis, David Hartley

Absent: David Martin, James Key

Staff Present: Cheryl Ely-DeCarlo WPCA Administrator, Brenda Bennett, WPCA Administrator

Welcome new Administrator, Cheryl Ely-DeCarlo.

1.0 Call to Order: The Regular Meeting was called to order at 7:35 p.m. by the Chairman.

2.0 Public Comment – none

3.0 Approval of Regular Meeting Minutes, 9/10/15. Moved by B. Ingalls and seconded by D. Hartley to approve the 9/10/15 Regular Meeting Minutes as presented. Motion unanimously approved.

4.0 Correspondence – none

5.0 Field Agent's Report – none

6.0 No Applications to Review

7.0 Old Business – none.

8.0 New Business/Action Items –

8.1 Discussion of qualifications for emergency repair vendor to be continued.

8.2 Administrator vacancy filled.

8.3 Review of spare parts list – Administrator will contact Field Agent to determine status of spare parts list.

8.4 Moved by B. Ingalls and seconded by J. Bendoraitis to approve the 2016 Meeting Schedule. Motion unanimously approved.

8.5 Discuss and Act on USDA Loan – No discussion, item to be removed from future agenda.

8.6 Discuss and Act on Penalty Fee for new connections – Tabled to next Regular Meeting.

9.0 Treasurer's Report – Treasurer's Report dated November 19, 2015, was reviewed from Accounts #437, 235, 236.

10.0 Topics for next Agenda – Re-appointments of commission members in 2016.

11.0 Adjourn Regular Meeting – Moved by D. Hartley and seconded by B. Ingalls to adjourn the Regular Meeting at 8:25 p.m. Motion unanimously approved.

Respectfully Submitted by,

Cheryl Ely-DeCarlo, Administrator

November 20, 2015 (*Minutes are unapproved as of transcription date.*)