

**Town of Lebanon**  
**WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING**  
Town Hall – Lower Level  
Thursday, October 27, 2016 – 7:30 PM

MINUTES

Members Present: Yaw Nsiah, Chairman, Steve Farrick, John Bendoraitis

Staff Present: Jason Nowosad, WPCA Field Agent, Cheryl Ely-DeCarlo WPCA Administrator

1.0 Call to Order Regular Meeting – Chairman, Yaw Nsiah called the meeting to order at 7:36 p.m.

7.0 New Business

7.1 Resident D. Young, 80 Park Road was in attendance and presented the Board with a proposed easement change for this property. J. Nowosad explained the location of the existing grinder pump and reviewed the proposed change to the easement with the Board. After a brief discussion, J. Bendoraitis moved to approved the proposed easement change 80 Park Road, S. Farrick seconded. Motion unanimously approved.

2.0 Public Comment

2.1 Discuss and Act Upon Building/Zoning Permit Application submitted by Mr. J. Foster, 333 Deepwood Drive - J. Nowosad explained the request to build a front porch which would extend into the existing easement. S. Farrick noted that the easement is in place to protect our assets. Discussion followed, and it was determined that the change would not lesson this protection. S. Farrick moved to approve the encroachment on the easement for 333 Deepwood Drive contingent that there be no construction within ten feet of the actual sewer line. J. Bendoraitis seconded. Motion unanimously approved.

3.0 Minutes

Discuss and Act Upon:

3.1 Approving the Minutes from the September 22, 2016 Regular Meeting were amended as follows:

“The minutes from the July 19, 2016 Special Meeting were amended as follows:

Discussion followed on requirements for the grinder pump installer if properly licensed and bonded. The board could ask for an increase in bonding requirements to \$25,000 bond due to increase in disturbance and access to the town system.”

S. Farrick moved to approved the minutes from the September 22, 2016 Regular Meeting as amended. J. Bendoraitis seconded. Motion unanimously approved.

4.0 Correspondence – C. Ely-DeCarlo reported, no correspondence received.

## 5.0 Financials

Discuss and Act Upon:

5.1 Treasurer's Report – J. Bendoraitis presented the Treasurer's Report providing the balance in Accounts 229, 235, 236,437 and Trial Balance. J. Bendoraitis stated that after speaking with Veronica Calvert, Deputy Treasurer, and the town auditor, account 229 cannot be closed without being presented at a town meeting and receiving Board of Finance approval. This request is on the agenda (item #5) for the Special Town meeting scheduled for November 1, 2016.

5.2 Invoices Received – J. Bendoraitis presented and invoice from Waller, Smith & Palmer, PC in the amount of \$150. Y. Nsiah moved to approved the invoice from Waller, Smith & Palmer PC in the amount of \$150, S. Farrick seconded. Motion unanimously approved.

6.0 Field Agents Report – J. Nowosad reported that F. R. Mahony provided WPCA with the Quarterly Service Report listing nine service calls. To date, there have been no issues with the contractor. Service being provided is good. With regard to Evoqua, there have been bioxide injection issues over the past few weeks. S. Farrick provided some history on the bioxide system. J. Nowosad explained that the issue was a "zero" dosage issue. There was bioxide in the tank, however, it was not being released. Contractor was called and notified of the issue. Evoqua tech is able to review the issue on the computer but is unable to dose remotely. S. Farrick suggested we request Evoqua attend the next WPCA meeting to discuss the bioxide process. C. Ely-DeCarlo will contact Evoqua to invite them to the next WPCA meeting. J. Nowosad stated he would also like to be present when Evoqua goes to bioxide station to fix a problem. J. Nowosad stated he had been out for a couple of electrical issues other than that there have been no issues.

## 7.0 New Business

Discuss and Act Upon:

7.1 New Business for WPCA – Presented first to accommodate resident – 80 Park Road (see above).

## 8.0 Old Business

Discuss and Act Upon:

8.1 Town of Hebron WPCA 2016-2017 Flow Charges – C. Ely-DeCarlo will contact Hebron WPCA Chairman to set up a meeting with Lebanon WPCA Chairman to discuss Town of Hebron WPCA 2016-2017 Flow Charges.

8.2 Parts List Recommendation – J. Nowosad in the process of developing a parts list.

## 9.0 Topics for Next Agenda – Standard topics

10.0 Adjournment – S. Farrick moved to adjourn the meeting at 8:57 p.m., seconded by J. Bendoraitis. Motion unanimously approved.

Respectfully Submitted,  
Cheryl Ely-DeCarlo, Administrator  
Water Pollution Control Authority

Please see the minutes of subsequent meeting for the approval of these minutes and any corrections hereto.