

TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

Thursday April 22, 2021 7:00 pm
Zoom Meeting

MINUTES

Members present Gregg Lafontaine (Chairman), David Hartley, Tony Tyler, Harry Anderson

Others present Jeff Arpin, Cathe McCall (WPCA Administrator)

A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:01 pm.

A. Public Comment - Limit 2 minutes per speaker

No public comment.

B. Minutes

a. Approval of minutes from February 25, 2021 Regular Meeting

Motion made by Tony Tyler to approve the minutes of the February 25, 2021 Regular Meeting.

Motion seconded by David Hartley.

Motion carried unanimously.

C. Old Business

a. Update on mandatory connections –

Gregg Lafontaine reviewed the current connection list with the board. There are currently six (6) properties that the town will be acting against.

b. Meter

i. Status

Meter was inspected within the last month. It was reported to be working properly.

c. System Maintenance

i. Meter Status

Meter flushing will begin.

ii. System maintenance – discussions with outside agency

Jason Nowosad has been talking with Wentworth Septic for about maintenance and flushing services. Upcoming meeting will develop schedule.

d. Hebron

i. Status

Hebron has brought litigation against Lebanon. G. Lafontaine has contacted Lebanon's attorneys regarding this item. Mr. Lafontaine has suggested that should Hebron try to contact anyone they should be referred to him.

e. System interruption, emergency, or shutdown

i. Communication concerning what to expect and what procedures to follow during a power outage.

This communication is expected to go out with the July tax bills.

D. Field Agent's Report

a. F.R. Mahoney service call(s)

Nothing to report.

b. Other service issues / incident reports

Nothing to report.

E. Financials

a. Invoices received

Mr. Lafontaine reviewed invoices received.

b. Review of budget reports provided by the town finance office

Mr. Lafontaine reviewed the budget reports from the town.

Account 235 – Operating

Account 236 – Assessments

Account 437 – Town appropriated money toward expenses

c. Review financial summary

The board reviewed the summary Operating expense report created by Mr. Lafontaine.

F. New Business

a. Yearly Update for Certificate of Insurance from USDA Dept. of Agriculture

This is being investigated by the board.

b. Emergency Response Plan Revisions

Nothing to report.

c. Generator backup

Lafontaine will discuss the planned backup generator test with Jason Nowosad.

d. Contract renewal

The board is happy with the services currently provided and wishes to continue with WPCA's current contracts.

G. Topics for Next Agenda
No topics identified.

H. Adjournment

Meeting adjourned at 7:37pm.

Respectfully submitted,
Catherine McCall
Water Pollution Control Authority Administrator
Town of Lebanon