



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

February 22, 2024 7:00 pm -- Regular Meeting -- Town Hall Lower Conference Room
MINUTES

Members Present: Gregg Lafontaine, Jeff Arpin, Jessica Caines

Members Absent: Laurel Hennebury, Riley Leppo

Others Present: Catherine McCall, WPCA Administrator.

A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:00 pm.

B. Public Comment - Limit 2 minutes per speaker

C. Minutes

a. Approval of minutes for December 28, 2023 Regular Meeting

Motion made by J. Arpin and seconded by J. Caines to approve the minutes of the December 28, 2023 Regular Meeting. Motion carried unanimously.

D. Correspondence - none

E. Old Business

a. Update on mandatory connections

- i. G. Lafontaine to report on Tax sale of unconnected properties.
Legal action on unconnected properties had been tabled until after the tax sale. With that completed Mr. Lafontaine will advise the lawyers to move forward with litigation regarding unconnected properties.

b. Field Agents Report

- i. Updated flow reports / system performance / maintenance / service issues – none offered.

c. Hebron – Litigation

G. Lafontaine outlined current status.

d. Continue to review WPCA regulations and discuss potential changes

J. Arpin reported that he and L. Hennebury have been reviewing the regulations. The board had an initial discussion on proposed changes.

F. New Business

- a. Discuss and act upon the establishment of user rates for 2024-2025

The current rate is \$520.00 per year. Maintenance and repair costs are increasing, and billing from Hebron may go up. Raising the rate would raise reserves and cover expected costs.

Motion made by J. Caines and seconded by J. Arpin to set the rate at \$570.00 per year. Motion carried unanimously.

- b. Financials

- i. Invoices approved by G. Lafontaine

- 1. FRMA – 162 Deepwood 912.18
 - 2. Hebron – December – Invoice amount \$10,750.54 with a payment of 2,895.36

- ii. Consider and approve any outstanding invoices

- 1. FRMA – 251 Deepwood 265.00
 - 2. Town of Hebron (Manhole Svc) 1,018.38
 - 3. Town of Hebron 10,320.48

The decision on payment to Hebron for the Manhole Service was tabled until the March meeting.

Motion made by J. Arpin and seconded by J. Caines to approve the following payments:

- 1. FRMA – 251 Deepwood 265.00
 - 2. Town of Hebron \$2,895.39

Motion carried unanimously.

- c. Review of **January 2024** budget reports provided by the town finance office
 - i. Account 235 Amston Lake Sewer User Fees
 - ii. Account 236 Enterprise Amston Lake Sewer Assessments
 - iii. Account 437 Water Pollution Control
- d. Review other financials if submitted

G. Adjournment

Hearing no other business the meeting was adjourned at 7:54 pm.

Respectfully submitted,
Catherine McCall, WPCA Administrator