

Town of Lebanon

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall
Lower Level Conference Room

Thursday, December 10, 2009 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman, Yaw Nsiah, Vice Chairman, David Martin, Brandon Handfield, Paul Oliver, Al Wilder, David Benjamin

Others Present: Philip Chester, Town Planner and James Jahoda, PCZ Chairman

- 1.0 The meeting was called to order at 7:35 p.m. by Chairman Hofmann.
- 2.0 Approval of Minutes~ December 3, 2009 Regular Meeting. A. Wilder motioned, P. Oliver seconded, and members voted unanimously to approve the minutes as presented.
Abstained: D. Martin, B. Handfield
- 3.0 Public Comment: None this evening.
- 4.0 Correspondence:
 - a) From Selectman Okonuk's office, JoAnn Demars of the USDA is interested in speaking with the WPCA regarding potential USA Rural Development funding and will attend the December 29, 2009 meeting. A funding application package will be distributed to WPCA members before the next meeting for review.
- 5.0 Meet with Selected Contractor WMC, Inc.: Tabled to the December 29, 2009 meeting.

At 7:50 p.m., Chairman Hofmann turned the meeting over to Vice Chairman Nsiah, and left the meeting room to attend the BOF meeting.
- 6.0 Consent Order Update:
 - a) The Consent Order was signed by Selectman Joyce Okonuk and submitted to the CTDEP on 12/01/09. The fully signed Consent Order should be posted on the WPCA website once the certified copy has been received.
- 7.0 Members reviewed the 2009 Amston Lake Sewer Implementation Schedule initially submitted to the CTDEP last August. The schedule was expanded and revised effective 12/10/09.

At 8:40 p.m., Chairman Hofmann returned and resumed his seat at the meeting.
- 8.0 Old Business:
 - a) The Clean Water Fund Application was not signed due to a technicality. The resolution needs to be adopted and accepted by WPCA before it can be signed by the Town Clerk. B. Handfield read the following resolution into the record:

A RESOLUTION TO OBTAIN CLEAN WATER FUND FINANCING FOR
WATER POLLUTION ABATEMENT FACILITIES

Be it resolved that it is in the best interests of the Town of Lebanon Water Pollution Control Authority (WPCA) to enter into contracts with the Department of Environmental Protection. In furtherance of this resolution, Jason Hofmann the Chairman of the WPCA is duly authorized to enter into and sign said contracts on behalf of the WPCA. The Chairman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, recisions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of Lebanon on any such document, amendment, recision, or revision.

I, Susan Coutu, the Town Clerk of the Town of Lebanon, do hereby certify this to be a true copy of the resolution duly adopted at a meeting of the Lebanon Water Pollution Control Authority on _____ 2009, and that it has not been rescinded, amended or altered in any way, **and that it remains in full force and in effect.**

Susan Coutu, Town Clerk

Date

[*Corporate Seal or "L.S."*]

A motion was made by D. Martin, and seconded by Y. Nsiah, to accept the Clean Water Fund Resolution as read into the record by B. Handfield.

Vote: Approved unanimously.

9.0 New Business

- a) A bill was received from Atty. O'Connell for 5.5 hours in the amount of \$770.00. B. Handfield motioned, Y. Nsiah seconded, and members voted unanimously to approve payment.
- b) Chairman Hofmann received a budget package from the Finance Department and preparation will begin for the budget presentation to BOF in January. The BOF is currently requesting an operating budget for WPCA for the FY2011 budget.
- c) Philip Chester Town Planner, James Jahoda, PCZ Chairman attended the meeting briefly to discuss their intent to maintain the appropriate zoning regulations for lake associated properties, especially those with sewer service.

10.0 Financial Update/Possible Implementation of Treasurer Position

- a) It is the consensus of members that it is now necessary for someone to monitor and report on the financial status of WPCA. Y. Nsiah made a motion to nominate David Martin for the position of Treasurer of the WPCA, seconded by Paul Oliver.
- Vote: Approved unanimously.

11.0 Topics for next Agenda:

- 1. Call to Order
- 2. Approval of Minutes
- 3. Public Comment
- 4. Correspondence
- 5. Meet with Selected Contractor: WMC, Inc. and Discuss Cost Estimate
- 6. Update Consent Order
- 7. Review Implementation Schedule Progress
- 8. Old Business
- 9. New Business
- 10. Treasurer's Report
- 11. Topics for next Agenda
- 12. Adjournment

- 11.1 It was decided that a special meeting be called to approve tonight's meeting minutes so that the CWF Application can be signed immediately. This will be scheduled for Monday, December 14, 2009, 6:00 p.m. in the downstairs conference room, if possible.

- 12.0 Moved by B. Handfield, seconded by P. Oliver, to adjourn the meeting at 9:23 p.m.
Vote: Approved unanimously.

Respectfully Submitted,

Holli Pianka, Clerk
December 13, 2009

(Minutes are unapproved as of transcription date.)