

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Town Hall – Lower Level
Thursday, January 26, 2017 – 7:30 PM

MINUTES

Members Present: J. Bendoraitis-Treasurer, S. Farrick, C. Morris-Scata

Members Absent: Y. Nsiah, D. Hartley

Staff Present: J. Nowosad, WPCA Field Agent, C. Ely-DeCarlo WPCA Administrator

1.0 Call to Order Regular Meeting – J. Bendoraitis called the meeting to order at 7:40 p.m.

2.0 Public Comment – None to report

3.0 Minutes

Discuss and Act Upon:

3.1 Approving the Minutes from the November 17, 2016 Regular Meeting – S. Farrick moved to approve the Minutes from the November 17, 2016 Regular Meeting. C. Morris-Scata seconded. Motion unanimously approved.

3.2 Approving the Minutes from the December 13, 2016 Special Meeting—S. Farrick moved to approved the Minutes from the December 13, 2016 Special Meeting as amended. C. Morris-Scata seconded. Motion unanimously approved.

“2.0 Review and discuss Town of Hebron WPCA 2016-2017 Flow Charges levied on the Town of Lebanon WPCA – This item was discussed under 4.0 Old Business b. Review Lebanon Sewer Charges Hebron WPCA Agenda.

J. Bendoraitis noted the rate increase of approximately 72% over 2015-2016 and expressed concern of the Lebanon WPCA questioning how this increase was derived. K. Kelly, Administrator, WPCA Hebron referred to his letter of June 27, 2016 sent to Lebanon WPCA explaining the increase. S. Farrick noted Lebanon WPCA had reviewed the letter and charges but needed to understand the process to be able to explain to our customers. Y. Nsiah, Chairman, again noted the increase of 72%.

K. Kelly reviewed his letter dated 6/27/2016 explaining that Lebanon’s flow is approximately 8% of Hebron’s flow and the estimated cost for the upcoming year is \$31,260 out of a \$390,449 budget (8%). J. Nowosad noted that Lebanon WPCA does not get all the services that are part of the budget such as repairs, bioxide, etc. K. Kelly stated that Hebron WPCA uses the same process as Colchester. Hebron WPCA grinder pump maintenance is handled

by Joint Facilities. Joint Facilities does not handle grinder pump maintenance for Lebanon WPCA. J. Bendoraitis asked if Hebron WPCA budget went up 72%. K. Kelly stated that they (Hebron WPCA) decided they weren't charging enough. S. Farrick recapped that the 8% flow proportion had not been used in the past, thus the increase of 72%.

C. O'Brien stated that Hebron's system is getting old and they will be conducting a feasibility study to determine how long the system will last. Hebron WPCA will be able to provide Lebanon WPCA with feedback on the study.

J. Bendoraitis asked when Hebron WPCA would be looking at rates for next year. C. O'Brien stated that process would not take place until April or May 2017 and that Hebron WPCA would provide a letter to Lebanon WPCA when the budget meeting will take place. J. Bendoraitis noted that Lebanon is putting budget together now and asked for any insight into rates. C. O'Brien stated that the rates have remained the same for a number of years."

- 3.3 Approving the minutes from the January 12, 2017 Special Meeting – S. Farrick moved to approve the Minutes from the January 12, 2017 Special Meeting. C. Morris-Scata seconded. Motion unanimously approved.

- 4.0 Correspondence – C. Ely-DeCarlo reported no correspondence received.

- 5.0 Field Agents Report – J. Nowosad reported that there was only one service call reported from F. R. Mahony for Quarter 2 and 7 for Quarter 1. J. Nowosad emphasized the importance of receiving quarterly reports from F. R. Mahony; providing WPCA with information on service issues and activity during specific time periods. Field Agent also stated that bids are due June 30, 2017 and that WPCA may want to consider options of per call vs set price prior to exercising option to extend current contract. WPCA Administrator will contact F. R. Mahony to discuss these options.

Grinder pumps at 7 Deepwood and 49 Kelley's Corner have been installed.

There are currently two grinder pumps and chambers located at the old fire station. As agreed upon during January 12, 2017 Special Meeting an inventory of two grinder pump assemblies will be maintained.

6.0 Financials

- 6.1 Treasurer's Report – No Report (No significant changes from last Treasurer's Report)
- 6.2 WPCA 2017-2018 Budget—WPCA Treasurer, J. Bendoraitis presented the proposed WPCA 2017-2018 Budget and reviewed each of the line items. After reviewing and discussing the proposed budget, S. Farrick moved to submit the budget as written with the addition of \$3,500 to include the H2s remote monitoring system. Seconded by C. Morris-Scata. Motion unanimously approved.
- 6.3 Invoices Received – Invoice received from the Town of Hebron was submitted for payment.

7.0 New Business

- 7.1 Application for Sewerage Connection received from 7 Deepwood Drive – Application approved.

8.0 Old Business

- 8.1 Evoqua Remote Monitoring Costs – WPCA Administrator presented information received from Evoqua on their VaporLink monitoring system including costs for this service. After a brief discussion it was determined that WPCA should investigate the feasibility of adding VaporLink monitoring to the existing system. WPCA Administrator will contact the towns of Waterford and East Lyme, who are currently using Evoqua remote monitoring services, to obtain their feedback on the system. This information will be presented and discussed at the next WPCA meeting.

9.0 Topics for Next Agenda – Standard Topics.

- 10.0 Adjournment – S. Farrick moved to adjourn the meeting at 8:30 p.m. Seconded by C. Morris-Scata. Motion unanimously approved.

Respectfully Submitted,
Cheryl Ely-DeCarlo, Administrator
Water Pollution Control Authority

Please see the minutes of subsequent meeting for the approval of these minutes and any corrections hereto.