

Town of Lebanon

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall
Lower Level Conference Room

Thursday, February 25, 2010 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman
Yaw Nsiah, Vice Chairman
David Martin
Al Wilder
Brandon Handfield
Paul Oliver
Members Absent: David Benjamin
Also Present: Philip Chester, Town Planner
Holli Pianska, Clerk

- 1.0 The meeting was called to order at 7:35 p.m. by Chairman Hofmann.
- 2.0 Approval of Minutes ~ February 11, 2010 Regular Meeting Minutes.
D. Martin motioned to approve the minutes as presented, P. Oliver seconded.
Vote: Approved unanimously.
- 3.0 Public Comment: Ken Lavoie, 501 Deepwood Drive is present and submitted a letter dated February 25, 2010, expressing concern of the proposed sewers at Amston Lake and the cost creating a burden on property owners.
- 4.0 Correspondence: None.
- 5.0 Review Implementation Schedule Progress: Tabled.
- 6.0 Old Business:
 - a) A. Wilder reported the Clean Water Fund Application has been completed.
 - b) D. Martin reported the Income Survey by Atlantic States is in progress and the company will be making a visit to the area in the near future to complete the survey. D. Martin will also be finalizing the information letter to be mailed to year-round residents before their visit takes place.
- 7.0 New Business:
 - a) Receipt of Billing Invoice #44544, Waller, Smith & Palmer P.C., dated 02/09/10, \$720.00.
D. Martin motioned and B. Handfield seconded to approve payment.
Vote: Approved unanimously.

- b) Communications Plan Review. A draft of the 'Frequently Asked Questions' handout was discussed and will be reviewed by the Bond Council before distribution to the public.

8.0 Subcommittee Report ~ Funding

Discussion on the following:

- a) D. Martin reviewed the checklist for bonding authorization requirements.
- b) D. Martin also discussed financing in relation to the bonding procedure.
- c) WPCA proposed budget will be presented at the BOF 03/04/10 meeting.

8.1 Subcommittee Report ~ Assessments

The subcommittee discussed the methods by which each property will be analyzed and assessed. A professional appraiser will be hired to assist with the evaluation of the properties and determination of the benefit. Recommendations for a reputable appraiser will be obtained from Attorney O'Connell, DEP, and the Town of Marlborough. The committee will inquire with Attorney O'Connell with regards to benefit assessments for seasonal properties. An updated list of property owners will be requested from the Assessor's Office.

9.0 Treasurer's Report: None.

10.0 Topics for next Agenda:

- 1.0 Call to Order
- 2.0 Approval of the February 25, 2010 Regular Meeting Minutes
- 3.0 Public Comment
- 4.0 Correspondence
- 5.0 Review Implementation Schedule Progress
- 6.0 Old Business
- 7.0 New Business
- 8.0 Subcommittee Report ~ Funding
- 8.1 Subcommittee Report ~ Assessments
- 9.0 Treasurer's Report
- 10.0 Topics for Next Agenda
- 11.0 Adjournment

- 11.0 Adjournment: D. Martin moved to adjourn at 8:45, P. Oliver seconded.
Vote: Approved unanimously.

Respectfully Submitted,
Holli Pianka, Clerk
March 3, 2010

(Minutes are unapproved as of transcription date.)