

Town of Lebanon

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall
Lower Level Conference Room

Thursday, March 11, 2010 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman
Yaw Nsiah, Vice Chairman
David Martin
Al Wilder
Brandon Handfield
Paul Oliver
Members Absent: David Benjamin
Also Present: Holli Pianka, Clerk

- 1.0 The meeting was called to order at 7:30 p.m. by Chairman Hofmann.
- 2.0 Approval of Minutes ~ February 25, 2010 Regular Meeting Minutes.
A. Wilder motioned to approve the minutes as presented, P. Oliver seconded.
Vote: Approved unanimously.

D. Martin left the meeting room to attend the Board of Finance meeting.
- 3.0 Public Comment: Ken Lavoie, 501 Deepwood Drive, with questions on sewer installation.
- 4.0 Correspondence:
 - a) Beth Boothroyd, date 3/4/10, email received via Town website, concern of sewer installation cost affecting taxes.
 - b) Donna Reynolds, date 3/11/10, message received via Land Use Office, requesting call re sewers.
- 5.0 Review Implementation Schedule Progress: Tabled.
- 6.0 Old Business: None.

7.0 New Business:

Chairman Hofmann noted that space for following meetings has been tentatively reserved:

- a) **Tuesday, March 16, 2010, 7:30 p.m., WPCA Special Meeting,**
Lebanon Town Hall Conference Room.
- b) **Thursday, March 18, 2010, 7:30 p.m., Public Information Meeting,**
WPCA Special Meeting, Lyman Memorial High School, Auditorium.
- c) **Thursday, April 1, 2010, 7:30 p.m., WPCA Public Hearing,**
Lyman Memorial High School.

Chairman Hofmann will attend the Planning & Zoning Commission meeting on Monday, March 15, 2010 to request the CGS Sec. 8-24 report and also will attend the Republican Town Committee Meeting on Wednesday, March 24, 2010 to discuss the sewer project. The Assessment Subcommittee meeting scheduled for Thursday, March 25, 2010, 6:30 p.m., at Town Hall will be cancelled.

D. Martin returned and resumed his seat on the Commission.

8.0 Subcommittee Report ~ Funding

- a) CWF ~ The CTDEP accountant has received the updated CWF application and has returned a specific Clean Water Fund Grant agreement that requires WPCA signatures and a Tax Questionnaire that needs to be completed and returned as well. The agreement will then be forwarded to the Attorney General's Office for review and then to the State Treasurer's Office for the closing.
- b) STEAP ~ After a discussion with Peter Huckins (the Town's Grant Consultant from Community Consulting in Windham), Mr. Wilder reported that Lebanon qualifies to apply for this funding source, however, the Selectman's Office will need to determine the priority list.
- c) Small Cities Grant ~ Applicability for this grant is dependent on income, so study results from USDA may be helpful. If qualified, WPCA will reconnect with Mr. Huckins to determine the balance of the process.

8.1 Subcommittee Report ~ Assessments: None.

9.0 Treasurer's Report:

Mr. Martin discussed the Bonding Resolution requirements to be completed. Mr. Handfield motioned to schedule the following meeting, Vice Chairman Nsiah seconded. Vote: Approved unanimously.

Thursday, April 1, 2010, 7:30 p.m., WPCA Public Hearing, Special Meeting

Lyman Memorial High School, Auditorium, with the following agenda:

- 1.0 Call to Order
- 2.0 Public Hearing
- 3.0 Consider and act on the Water Pollution Control Authority Resolution to recommend that the Town of Lebanon design, construct and equip the Amston Lake Area Sewer Project as described in the Notice of Public Hearing, Water Pollution Control Authority, Town of Lebanon April 1, 2010.
- 4.0 Adjournment

A copy of the April 1, 2010 Public Hearing Notice will be sent by certified mail to Amston Lake Residents and the mailing will be completed on Monday, March 15, 2010. The March 18, 2010 Public Information meeting will be noticed in the newspaper this weekend. The April 1, 2010 Public Hearing will be noticed in the The Courant and The Chronicle no later than March 19, 2010. Chairman Hofmann will attend the Planning & Zoning Commission meeting on Monday, March 15, 2010 and will forward the required bonding documents to Chairman Jahoda.

10.0 Topics for 03/25/10 Meeting Agenda:

- 1.0 Call to Order
- 2.0 Approval of the March 11, 2010 Regular Meeting Minutes
- 3.0 Public Comment
- 4.0 Correspondence
- 5.0 Review Implementation Schedule Progress
- 6.0 Old Business
- 6.1 Discussion of Public Information Meeting held on 3/18/10
- 7.0 New Business
- 8.0 Subcommittee Report ~ Funding
- 8.1 Subcommittee Report ~ Assessments
- 9.0 Treasurer's Report
- 10.0 Topics for Next Agenda
- 11.0 Adjournment

11.0 Adjournment: B. Handfield moved to adjourn at 9:00, Y. Nsiah motioned to table the motion, B. Handfield seconded. Y. Nsiah seconded. Vote: Approved unanimously.

A motion was made by Y. Nsiah and seconded by B. Handfield, to schedule the following meetings. Vote: Approved unanimously.

- a) **Tuesday, March 16, 2010, 7:30 p.m., WPCA Special Meeting,**
Lebanon Town Hall Conference Room, with the following agenda:
 - 1.0 Call to Order
 - 2.0 Discuss Sewer Project
 - 3.0 Adjournment
- b) **Thursday, March 18, 2010, 7:30 p.m., Public Information Meeting, WPCA Special Meeting,** Lyman Memorial High School, Auditorium,
with the following agenda:
 - 1.0 Call to Order
 - 2.0 Presentation and Discussion of Amston Lake Sewer Project
 - 3.0 Adjournment

Mr. Handfield motioned to adjourn the meeting at 9:04, Mr. Nsiah seconded. Vote: Approved unanimously.

Respectfully Submitted,
Holli Pianka, Clerk
March 17, 2010

(Minutes are unapproved as of transcription date.)