

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall
Upper Level Conference Room

Thursday, May 27, 2010 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman
David Benjamin
Brandon Handfield
Paul Oliver
Albert Wilder
Members Absent: Yaw Nsiah, Vice Chairman
David Martin
Also Present: Holli Pianka, Clerk

1.0 The meeting was called to order at 7:35 p.m. by Chairman Hofmann.

2.0 Approval of Minutes:

- a) May 13, 2010 Regular Meeting Minutes. P. Oliver motioned to approve the minutes as presented, B. Handfield seconded.
Vote: Approved unanimously.

3.0 Public Comment:

Mark Gilbert, Atlantic States Rural Water and Wastewater Association
Norwich Office, noting their services are available during funding application
and quarterly reporting process.

Chairman Hofmann stated that once the few remaining documents have been gathered, he will contact Steve Levy of WMC to be sure all is in order, prior to completing and submitting the USDA grant application. Mr. Gilbert can be contacted in the future if necessary.

4.0 Correspondence: None.

5.0 Review Implementation Schedule Progress: Approximately one week behind schedule due to legal noticing of the RFQ in the newspaper.

6.0 Old Business: None.

At this time, a motion was made by B. Handfield, seconded by A. Wilder, to table Item 6.1 and to take up Item 7.0. Vote: Approved unanimously.

7.0 New Business:

Bills:

05/01/10, WMC, Consulting Engineers, Invoice #0000001 \$4,950.00

05/10/10, Waller, Smith & Palmer, P.C., Invoice #45195, \$210.00

B. Handfield motioned to pay the bills in the amount of \$5,160.00, P. Oliver seconded. Vote: Approved unanimously.

6.1 Review and Approve RFQ:

After discussion, a motion was made by D. Benjamin and seconded by P. Oliver, that B. Handfield draft and publish the RFQ for design and permitting with the information discussed on 05/27/10. Vote: Approved unanimously.

8.0 Subcommittee Report ~ Funding

- a) The completed CWF Reimbursement Resolution was not acceptable to the Attorney General's Office with WPCA signatures and must be rewritten to include First Selectman Okonuk's signature and title. This should be completed and mailed during the first week in June.
- b) Information being gathered to complete the USDA grant application.

8.1 Subcommittee Report ~ Assessments: None.

9.0 Treasurer's Report: The monthly budget summary was reviewed.

10.0 Topics for 06/10/10 Meeting Agenda:

- 1.0 Call to Order
- 2.0 Approval of the May 27, 2010 Regular Meeting Minutes
- 3.0 Public Comment
- 4.0 Correspondence
- 5.0 Review Implementation Schedule Progress
- 6.0 Old Business
- 7.0 New Business
- 8.0 Subcommittee Report ~ Funding
- 8.1 Subcommittee Report ~ Assessments
- 9.0 Treasurer's Report
- 10.0 Topics for Next Agenda
- 11.0 Adjournment

11.0 Adjournment:

P. Oliver motioned to adjourn the meeting at 8:16, A. Wilder seconded. Vote: Approved unanimously.

Respectfully Submitted,

Holli Pianka, Clerk

May 31, 2010

(Minutes are unapproved as of transcription date.)