

**Town of Lebanon**  
**WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING**  
Town Hall – Lower Level  
Thursday, February 23, 2017 – 7:30 PM

MINUTES

Members Present: J. Bendoraitis-Treasurer, S. Farrick, D. Hartley

Members Absent: Y. Nsiah, C. Morris-Scata

Staff Present: J. Nowosad, WPCA Field Agent, C. Ely-DeCarlo, WPCA Administrator

- 1.0 Call to Order Regular Meeting – S. Farrick called the meeting to order at 7:35 p.m.
- 2.0 Public Comment – None to report
- 3.0 Minutes  
Discuss and Act Upon:
  - 3.1 Approving the Minutes from the January 26, 2017 Regular Meeting – J. Bendoraitis moved to approve the Minutes from the January 26, 2017 Regular Meeting. D. Hartley seconded. Motion unanimously approved.
- 4.0 Correspondence – C. Ely-DeCarlo reported WPCA received an email from a customer stating that they had been incorrectly invoiced for work performed by Water Resource Technologies (WRT) on May 14, 2016. After speaking with D. Topa at WRT, it was determined that the customer was billed in error and that a refund for the amount billed would be issued. WPCA Administrator notified the customer that they would be receiving a refund from WRT for the amount billed.
- 5.0 Field Agents Report – J. Nowosad noted that it has been very quiet with no issues to report. He has answered questions about possible upcoming work. Work at 49 Kelley's Corner has been completed and grinder pump has been installed at 7 Deepwood Drive. J. Nowosad continues to work on securing items listed on the spare parts list which was previously approved by WPCA.
- 6.0 Financials
  - 6.1 Treasurer's Report – WPCA Treasurer, J. Bendoraitis, presented the Treasurer's Report providing the balance in Accounts 235, 236, and 437. J. Bendoraitis also provided the board with an Effluent Processing Report which included the 2015-2016 actual usage and projected usage for 2016-2017. A discussion followed on the possibility of publishing grinder pump maintenance information in the May and June issues of Lebanon Life. J. Bendoraitis moved to publish the information included on the Town of Lebanon website, Amston Lake Sewer Users section, along with information included in the Grinder Pump usage brochure as a reminder to all Amston Lake sewer users. Seconded by S. Farrick. Motion unanimously approved.

- 6.2 Invoices Received – Routine invoices were approved and submitted for payment.
- 6.3 WPCA Contribution to 2015-16 Annual Report – J. Bendoraitis stated that the yearly request for input into the Town of Lebanon Annual Report has been received. A discussion was held on whether or not to publish WPCA tax delinquents in the 2015-2016 Annual Report. Consensus of members is to post this information.

7.0 New Business

- 7.1 No new business.

8.0 Old Business

- 8.1 Evoqua Remote Monitoring Costs – WPCA Administrator, C. Ely-DeCarlo, presented feedback received from the Towns of Waterford and East Lyme, CT regarding their experiences with the Evoqua VaporLink remote monitoring system. After a brief discussion, WPCA decided to table this item. WPCA Administrator will contact Evoqua to obtain additional information on timeframe for installation, lock in period, and billing cycle.

9.0 Topics for Next Agenda – Standard Topics.

- 10.0 Adjournment – J. Bendoraitis moved to adjourn the meeting at 8:20 p.m. Seconded by D. Hartley. Motion unanimously approved.

Respectfully Submitted,  
Cheryl Ely-DeCarlo, Administrator  
Water Pollution Control Authority

Please see the minutes of subsequent meeting for the approval of these minutes and any corrections hereto.