

Town of Lebanon

**WATER POLLUTION CONTROL AUTHORITY**

**Regular Meeting**

**Lebanon Town Hall**

**Thursday, October 14, 2010 – 7:30 PM**

**MINUTES**

**Members Present:** Jason Hofmann, Chairman; David Martin; Brandon Handfield; Paul Oliver; Al Wilder; Dave Benjamin; Yaw A. Nsiah, Vice Chairman

**Also Present:** Fuss & O'Neill Representative-Kurt Mailman, P.E.

1.0 Call to Order at 7:34 pm by Chairman Hofmann

2.0 **Approval of Minutes –**

September 23, 2010 Meeting Minutes –Dave Martin motioned for the approval of September 23, 2010 minutes; motion was seconded by Al wilder. Minutes was approved unanimously.

3.0 **Public Comment –** None

4.0 **Correspondence –** Dave Martin informed the WPCA about an enquiry he has received regarding water hook-up and sewage hook-up from a resident.

5.0 **Review of Implementation Schedule Progress –**

Kurt mailman of Fuss & O'Neill distributed a draft memorandum of the meeting held at USDA RD Field Office –Norwich Ct on the proposed Town of Lebanon Low Pressure Sewage Project (LPSP). The chairman announced that we are on schedule. The contract language will be changed to allow the chairman to sign all documents. The signed document will be forwarded to Fuss & O'Neill through K. Mailman. At the moment WPCA is waiting for the final review documents by WPCA Attorney (Mr. Ed O'Connell).

6.0 **Old Business –**

Job description for WPCA secretary will be drafted by the vice-chair instead of the Chair. Yaw. Nsiah was asked also by the WPCA to communicate with Ms. Joyce Okonuk (First Selectperson of Town of Lebanon) with regards to office location in the Town Hall for WPCA administrative/Secretary to be hired in the very near future.

K. Mailman of Fuss & O'Neill discussed in detail available options with regards to inter-municipal agreements between Lebanon WPCA and Colchester, Hebron, and East Hampton. Additionally, the issue of number of properties to be served by the proposed Low Pressure Sewage (LPS) system and the number of buildable and non-buildable lots was discussed at length. Finally K. Mailman assured the

authority that Fuss & O'Neill will meet the November 1, 2010 deadline for submission of grant funding application.

Motion was made (Brandon Handfield/ Dave Benjamin) to allocate \$30,000.00 to Fuss & O'Neill for surveying services (aerial topography and setting of GPS control) as stated in the EJCDC contract (Ref-A1.01.A.7.b.1). Motion was passed unanimously by the authority with no abstentions.

**7.0 New Business -**

The WPCA asked Brandon Handfield to draft a letter of support, for review by the authority, to the PZC of the Town of Lebanon regarding the proposed POCD.

**8.0 Subcommittee Report – Funding:-USDA Grant Funding update-Deadline will be met.**

**8.1 Subcommittee Report – Assessments:-No report as this time**

**9.0 Treasurer's Report – None**

**10.0 Topics for next Agenda –**

1.0 Call to Order

2.0 Approval of the October 14, 2010 Regular Meeting Minutes

3.0 Public Comment

4.0 Correspondence

5.0 Project Update

6.0 Old Business

7.0 New Business

7.1 Meeting Schedule for 2011

8.0 Inter-municipal Agreements Review

9.0 Treasurer's Report

10.0 Topics for Next Agenda

11.0 Adjournment

**11.0 Adjournment** –Dave Martin moved for adjournment and seconded by Brandon Handfield at 9.30 p.m.

Respectfully Submitted,

Yaw A. Nsiah, Acting Clerk

October 14, 2010 (*Minutes are unapproved as of transcription date.*)