

Town of Lebanon

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall

Thursday, October 28, 2010 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman; Brandon Handfield; Paul Oliver; Al Wilder; Yaw A. Nsiah, Vice Chairman

Also Present: None

1.0 Call to Order at 7:34 pm by Chairman Hofmann

2.0 **Approval of Minutes –**

October 14, 2010 Meeting Minutes – Motion to approved (P. Oliver/B. Handfield) Minutes was approved unanimously.

3.0 **Public Comment –** None

4.0 **Correspondence –** None.

5.0 **Review of Implementation Schedule Progress –**

Project is on schedule. The Chair has signed the contract agreement including the PER and ER from Fuss & O'Neill. It will be scanned and formatted for distribution as soon as possible. The Chair will continue discussions on municipal agreements with E. Hampton.

6.0 **Old Business –**

Letter of support was submitted to Town of Lebanon PZC. The chair attended BOF meeting and will work with them on all funding issues with regards to the WPCA. WPCA will look into the waste water flow estimates.

Y. Nsiah submitted a draft secretary/clerk job description for initial review. Yaw will revise the job description for our next meeting.

7.0 **New Business -**

Motion to pay bills was passed unanimously. WPCA agree to pay all the outstanding bills submitted. (B. Handfield/P. Oliver).

7.1 **Meeting Schedule for 2011**

Motion (Y. Nsiah/P. Oliver) to accept draft meeting schedule was passed unanimously.

8.0 **Subcommittee Report Funding – None**

8.1 **Subcommittee Report – Assessments – No report as this time.**

9.0 **Treasurer's Report – None**

10.0 **Topics for next Agenda –**

1.0 Call to Order

2.0 Approval of the October 28, 2010 Regular Meeting Minutes

3.0 Public Comment

4.0 Correspondence

5.0 Project Update

6.0 Old Business

7.0 New Business

8.0 Inter-municipal Agreements Review

9.0 Treasurer's Report

10.0 Topics for Next Agenda

11.0 Adjournment

11.0 **Adjournment** –Paul Oliver moved for adjournment and seconded by Brandon Handfield at 8.30 p.m.

Respectfully Submitted,

Yaw A. Nsiah, Acting Clerk

October 28, 2010

(Minutes are unapproved as of transcription date.)