

Town of Lebanon  
**WATER POLLUTION CONTROL AUTHORITY**

Regular Meeting

Lebanon Town Hall  
Lower Level Conference Room

Thursday, January 13, 2011 – 7:30 PM

**MINUTES**

Members Present: Jason Hofmann, Chairman  
Yaw Nsiah, Vice Chairman  
David Martin  
Paul Oliver  
Albert Wilder

Absent: David Benjamin, Brandon Handfield

Also Present: Kurt Mailman, Fuss & O'Neill  
Edward B. O'Connell, Esq., WPCA Legal Counsel

1.0 Call to order at 7:37 p.m. by Chairman Hofmann.

2.0 **Approval of Minutes:**

December 9, 2010 Regular Meeting Minutes—Al Wilder made a motion to approve the minutes with the following corrections, seconded by Paul Oliver. Motion was approved unanimously.

Corrections: Item 5.0 Project Update, Line 3 amended as "He announced that DEP has tacitly accepted the changes in the Engineering (EJCDC) Agreement".

3.0 **Public Comment:** None.

4.0 **Correspondence:** None.

5.0 **Project Update:**

Kurt Mailman of Fuss & O'Neill was present and briefed the Authority on policy and other issues. A discussion of the following took place:

- Policy issues regarding grinder pump pre-selection process including deposits, payment bond, delivery payment schedules, on-site storage facility and transfer switches for the pumps. Also, grinder pump agreements with end users, easements and rundowns for each property.

- Assessment issues including connection charges, user fees and IMA's with Town of Hebron and Town of Colchester.
- Other issues included private roadway access, design, SHPO, survey progress, rules and regulations (FOG Ordinance) and whether a public hearing is necessary.
- Fuss & O'Neill announcement that they are on schedule with regard to engineering designs.
- The up-coming neighborhood meeting and dissemination of information.

EJCDC Agreement was signed as of October 19, 2010 by the WPCA Chairman.

6.0 **Old Business:** None.

7.0 **New Business:**

WPCA asked Fuss & O'Neill and WPCA legal counsel to initiate IMA with Town of Hebron and an easement agreement with the Town of Colchester.

8.0 **Treasurer's Report:**

The Treasurer was to process bills and consult with Jim Day in the Finance Office for assistance.

9.0 **Topics for next Meeting January 27, 2011 Agenda:**

- 1.0 Call to Order
- 2.0 Approval of the January 13, 2011 Regular Meeting Minutes
- 3.0 Public Comment
- 4.0 Correspondence
- 5.0 Project Update
- 6.0 Old Business
- 7.0 New Business
- 8.0 Treasurer's Report
- 9.0 Topics for next Agenda
- 10.0 Adjournment

10.0 **Adjournment:**

Paul Oliver made a motion to adjourn the meeting at 10:35 p.m., seconded by David Martin. Approved unanimously.

Respectfully Submitted,

Yaw A. Nsiah, Acting Clerk

January 13, 2011

*(Minutes are unapproved as of transcription date.)*