

Town of Lebanon  
**WATER POLLUTION CONTROL AUTHORITY**

Regular Meeting

Lebanon Town Hall  
Lower Level Conference Room

Thursday, February 24, 2011 – 7:30 PM

**MINUTES**

Members Present: Jason Hofmann, Chairman  
Yaw Nsiah, Vice Chairman  
Brandon Handfield  
David Benjamin  
Paul Oliver  
Albert Wilder

Absent: David Martin

Also Present: Kurt Mailman, Fuss and O'Neill, WPCA Consulting Engineer

1.0 Call to order at 7:40 p.m. by Chairman Hofmann.

2.0 **Approval of Minutes:**  
January 31, 2011 Special Meeting Minutes—A motion was made (P. Oliver/  
A. Wilder) to approve the minutes as presented. Motion was approved unanimously.  
Abstained: D. Benjamin.

3.0 **Public Comment:** None.  
The Chair has replied to an inquiry letter from an Amston Lake resident. No further  
action necessary.

4.0 **Correspondence:**

5.0 **Project Update:**  
Kurt Mailman reported on his meeting with Ed O'Connell, WPCA attorney,  
concerning matters relating to multiple ownerships (et al) of properties because all  
owners need to sign on the easement agreements. Mr. Mailman is working on  
establishing a permanent list of owners of record of Amston Lake District as of March  
2011. Mr. Mailman also indicated that IMA with Town of Colchester will be based on  
similar agreement with Town of Hebron. Mr. Mailman reported on the progress of  
Regulations and Policies for the Town of Lebanon WPCA and he indicated that it will  
be similar in scope and context to that of the Town of Hebron. Mr. Mailman  
announced that Request for Proposal's for the grinder work are due on March 9,

2011. WPCA agreed to use Paul Spedaliere, a Lebanon Town Hall employee, to compile all the records. The WPCA Chairman announced that he will be meeting with Fuss & O'Neill and WPCA Attorney, Ed O'Connell.

6.0 **Old Business:**

The USDA Small Grant Consultant will be invited to the March 18, 2011 WPCA meeting.

7.0 **New Business:**

A review of the preliminary designs will take place at the March 10, 2011 meeting.

8.0 **Treasurer's Report:**

Invoice #145633 for \$40,582.59 was presented for payment. A motion was made (D. Benjamin/B. Handfield) to approve payment. The motion was approved unanimously.

The Finance Department has added the USDA code as a line item for accounting purposes.

9.0 **Topics for next Meeting March 10, 2011 Agenda:**

- 1.0 Call to Order
- 2.0 Approval of the February 24, 2011 Regular Meeting Minutes
- 3.0 Public Comment
- 4.0 Correspondence
- 5.0 Project Update
- 6.0 Old Business
- 7.0 New Business
- 8.0 Treasurer's Report
- 9.0 Topics for next Agenda
- 10.0 Adjournment

10.0 **Adjournment:**

P. Oliver made a motion for adjournment, seconded by A. Wilder, and approved unanimously. Meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Yaw A. Nsiah, Acting Clerk

February 24, 2011

*(Minutes are unapproved as of transcription date.)*