

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Town Hall – Upper Level Conference Room
Thursday, March 23, 2017 – 7:30 PM

MINUTES

Members Present: J. Bendoraitis-Treasurer, C. Morris-Scata, D. Hartley

Members Absent: S. Farrick

Staff Present: J. Nowosad, WPCA Field Agent, C. Ely-DeCarlo, WPCA Administrator

1.0 Call to Order Regular Meeting – J. Bendoraitis called the meeting to order at 7:32 p.m.

2.0 Public Comment – None to report

3.0 Minutes
Discuss and Act Upon:

3.1 Approving the Minutes from the February 23, 2017 Regular Meeting –

The minutes from the February 23, 2017 Regular Meeting were amended as follows:

“6.1 Treasurer’s Report – WPCA Treasurer, J. Bendoraitis, presented the Treasurer’s Report providing the balance in Accounts 235, 236, and 437. J. Bendoraitis also provided the board with an Effluent Processing Report which included the 2015-2016 actual usage and projected usage for 2016-2017. A discussion followed on the possibility of publishing grinder pump maintenance information in the May and June issues of Lebanon Life. J. Bendoraitis moved to publish the information included on the Town of Lebanon website, Amston Lake Sewer Users section, along with information included in the Grinder Pump usage brochure as a reminder to all Amston Lake sewer users. Cost for publishing this information in the May and June issues of Lebanon Life not to exceed \$500.00. Seconded by S. Farrick. Motion unanimously approved.”

J. Bendoraitis moved to approve the Minutes from the February 23, 2017 Regular Meeting as amended. D. Hartley seconded. Motion unanimously approved.

4.0 Correspondence – Administrator Received an email from East Hampton requesting number of customers connected to the sewer system and the number of miles of gravity collection system in the Town of Lebanon. - C. Ely-DeCarlo provided the information requested to the Town of East Hampton WPCA. No other correspondence was received.

5.0 Field Agents Report – J. Nowosad stated that there were no issues to report. Construction continues at several locations. The months of April and May are generally busier when residents return for the season.

5.1 F. R. Mahony Contract – C. Ely DeCarlo reported F. R. Mahony will honor the per call contract bid price should WPCA decide to opt for an extension of the initial one year contract. The initial contract year runs through June 30, 2017.

6.0 Financials

6.1 Treasurer's Report – WPCA Treasurer, J. Bendoraitis reported there was no report due to the budget process taking place. A full report will be provided at the next meeting.

6.2 Invoices Received – Invoice received from the Town of Hebron was approved for payment.

6.3 WPCA Contribution to 2015-2016 Annual Report – J. Bendoraitis explained to the members that the WPCA tax delinquents would not be able to be included in the Town of Lebanon 2015-2016 Annual Report due to time constraints in collection of the data.

7.0 New Business

7.1 Resignation of WPCA Chairman – J. Bendoraitis reported that Y. Nsiah resigned as Chairman of the WPCA Board. A discussion was held on possible replacements to fill this vacancy. J. Bendoraitis also noted; with only four members remaining, attendance is important to meet quorum for future meetings.

7.2 Reappointment of Carol Morris-Scata – Current Term Ends May 1, 2017. J. Bendoraitis moved to approve the reappointment of C. Morris-Scata to the WPCA Board to serve a three-year term ending May 1, 2020. D. Hartley seconded. Motion unanimously approved.

7.3 Town of Hebron WPCA Budget Meeting – April 11, 2017. C. Ely-DeCarlo reported that the Town of Hebron WPCA Budget Meeting is scheduled for April 11, 2017 at the Douglas Library in Hebron, CT. C. Ely-DeCarlo will verify starting time for the meeting and advise members.

8.0 Old Business

8.1 Evoqua Remote Monitoring Costs – After a brief discussion, WPCA decided not to obtain the Evoqua VaporLink Remote Monitoring system. Should the need arise, installation of this remote monitoring system could be revisited in the future.

8.2 Publishing Emergency Information and Grinder Pump Usage Information in Lebanon Life – C. Ely-DeCarlo reported that Lebanon Life had been contacted to publish Emergency Information and Grinder Pump Usage information in the May and June issues of Lebanon Life. A brief discussion followed on the option of billing customers for grinder pump repairs that are the result of misuse of the system. J. Bendoraitis will research legal options, review ordinance, and report back to the board at the next WPCA meeting.

9.0 Topics for Next Agenda – Standard Topics, Appointment of Chairman, F. R. Mahony Contract, Billing Options Due to Misuse of Grinder Pump System.

10.0 Adjournment – J. Bendoraitis moved to adjourn the meeting at 8:13 p.m. Seconded by D. Hartley. Motion unanimously approved.

Respectfully Submitted,
Cheryl Ely-DeCarlo, Administrator
Water Pollution Control Authority

Please see the minutes of subsequent meeting for the approval of these minutes and any corrections hereto.