

Town of Lebanon

WATER POLLUTION CONTROL AUTHORITY

Regular Meeting

Lebanon Town Hall
Lower Level Conference Room

Thursday, June 23, 2011 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman
David Martin
Brandon Handfield
David Benjamin

Members Absent: Paul Oliver, Yaw Nsiah, Al Wilder

1.0 The meeting was called to order at 7:35 p.m. by Chairman Hofmann.

2.0 Approval of Minutes ~ Tabled

3.0 Public Comment: None

4.0 Correspondence:

a) E-mail regarding public meeting status from Nancy Corrini

5.0 Project Update:

- a) Letter received from USDA stating that WPCA cannot select the grinder pumps. A follow-up letter was mailed to E-One and Blake indicating that they were preselected.
- b) The Inland Wetlands and Watercourses Commission issued Permit IW-1-506 on 6/7/11.
- c) The Grinder Pump Easement letter is ready to be mailed out. Waller, Smith & Palmer has reviewed and edited the final version.
- d) Fuss & O'Neill sent a draft IMA to the Hebron WPCA. Hebron commented that they prefer a monthly payment schedule. The attorneys representing each side will come to an agreement.
- e) Dave Martin is working with the Amston Lake District on a blanket easement for the private roads. There are some possible discrepancies in the F&O mapping that need to be resolved prior to finalizing the easements. Dave will work with the Assessor and Clerk.
- f) The WPCA needs to create and adopt an ordinance to satisfy the requirements of the USDA.

- g) There is \$47,000 left in the WPCA fund per Barbara Crouch. The WPCA needs to review all legal and administrative expenditures to separate project related costs.
- 6.0 Old Business: None
- 7.0 New Business:
 - a) WPCA received applications for clerk position. Brandon to review applications, shortlist and schedule interviews for 7/14/11 starting at 7:30 am. Interview panel to consist of Jason, Brandon, Joyce Okonuk, Barbara Crouch and Phil Chester. Interview results to be reviewed by WPCA at 7/14/11 regular meeting in executive session.
- 8.0 Treasurers Report
 - a) F&O Invoice #149154 dated 6/8/11 in the amount of \$32,481.86 discussed. Motion to approve by Brandon Handfield, 2nd Dave Martin, no discussion. Approved unanimously.
- 9.0 Topics for next Agenda
 - 1.0 Call to Order
 - 2.0 Approval of Minutes
 - 3.0 Public Comment
 - 4.0 Executive Session
 - 5.0 Correspondence
 - 6.0 Project Update
 - 7.0 Old Business
 - 8.0 New Business
 - 9.0 Treasurer's Report
 - 10.0 Topics for Next Agenda
 - 11.0 Adjournment
- 10.0 Adjournment: Dave Martin moved to adjourn at 8:25 pm, 2nd Dave Benjamin. Approved unanimously.

Respectfully Submitted,
Jason Hofmann, WPCA Chairman