

Town of Lebanon

**WATER POLLUTION CONTROL AUTHORITY**

Regular Meeting

Lebanon Town Hall

Lower Level Conference Room

Thursday, July 14, 2011 – 7:30 PM

**MINUTES**

**Members Present:** Jason Hofmann, Chairman, David Martin, Al Wilder, Yaw A. Nsiah, Brandon Handfield and Dave Benjamin

**Absent:** Paul Oliver

1.0 **Call to Order** at 7:35 pm by Chairman Hofmann.

2.0 **Approval of Minutes –**

Motion (BH/DM) to approve June 9th, 2011 regular meeting minutes was unanimously approved.

Motion (YN/AW) to approve June 23<sup>rd</sup> regular meeting minutes was unanimously approved.

3.0 **Public Comment –** None

4.0 **Executive Session**

The Authority moved into an executive session to discuss applicant interviews for the position of WPCA Clerk.

5.0 **Discuss and act on hiring WPCA Clerk**

Motion (DM/BH) to hire Ms. Brenda Bennet as the new WPCA Clerk for the approved hourly rate. Motion was unanimously approved

6.0 **Correspondence –** None

7.0 **Project Update**

The Authority received project update communication from Fuss & O'Neill WPCA Consulting Project engineers. On policy issues, members receive updates on benefits assessment (CGS-7-249), connection charges (CGS-7-255), user's fees (CGS-7-255) and connection policy (CGS-7-257).

On Agreements, members got updates on Hebron and Colchester IMAs; Amston Lake Tax District Blanket easement and Grinder pump easement.

With regard to rules and regulations, WS&P WPCA Counsel will modify Hebron regulations to add FOG ordinance and also set dates for public hearing.

Other issues included in the Fuss & O'Neill communication were plans to schedule for the late summer bid –September 2011 for the project, and the overall project budget has roughly 6% contingency, 100K for Hebron - Amston Lake Tax sewer system evaluation, design and construction/construction administration. Construction opinion cost is estimated to be \$4.98 million dollars.

Fuss & O'Neill also submitted to the Authority project summary of completed tasks covering May 29 to July 14, 2011.

8.0 **Old Business** – None

9.0 **New Business** –None

10.0 **Treasurer's Report:** None

11.0 **Topics for Next Meeting July 28, 2011**

1.0 Call to Order

2.0 Approval of the July 14, 2011 Regular Meeting Minutes

3.0 Public Comment

4.0 Correspondence

5.0 Project Update

6.0 Old Business

7.0 New Business

8.0 Treasurer's Report

9.0 Topics for Next Agenda

10.0 Adjournment

12.0 **Adjournment** –Dave Martin made a motion for adjournment, seconded by David Benjamin at 9:45 p.m. Approved unanimously.

Respectfully Submitted,

Yaw A. Nsiah, Acting Clerk

July 14, 2011 (*Minutes are unapproved as of transcription date.*)