

Town of Lebanon

**WATER POLLUTION CONTROL AUTHORITY**

Regular Meeting

Lebanon Town Hall

Lower Level Conference Room

Thursday, July 28, 2011 – 7:30 PM

**MINUTES**

**Members Present:** Jason Hofmann, Chairman, David Martin, Al Wilder, and Dave Benjamin

**Absent:** Yaw Nsiah, Brandon Handfield, Paul Oliver

1.0 **Call to Order** at 7:40 pm by Chairman Hofmann.

2.0 **Approval of Minutes –**

Motion (D. Martin/A. Wilder) to approve July 14, 2011 regular meeting minutes. Approved unanimously.

3.0 **Public Comment –** None

4.0 **Correspondence –** None

5.0 **Project Update**

The 90% project plan/bid document was submitted to DEP, USDA and WPCA for review and comment.

6.0 **Old Business –**

6.1 Members reviewed benefit assessment comparisons and scenarios. D. Martin made the following motion: For purposes of the benefit assessment for the capital costs of the Amston Lake Sewer project, the Lebanon WPCA determines to equally assess all properties subject to sewer connections. J. Hofmann seconded the motion. Vote: Approved unanimously.

6.2 The post card design for mailing was reviewed. A public hearing is to be held before the construction bids go out and the postcard contains details of the public meeting.

6.3 The public hearing will be held August 11, 2011, 7:00 p.m. at Lyman High School. A legal notice was published in the Norwich Bulletin. The regular and subcommittee meetings for August 11 are to be cancelled.

6.4 J. Hofmann reported that the intermunicipal agreements with Colchester and Hebron are almost complete.

- 6.5 Waller, Smith and Palmer are working on draft sewer regulations based on WPCA regular meeting discussions.
- 6.6 WPCA is on track with the DEP consent order by submitting the bid documents. The next deadline is October 31, when the contractor is due to be hired.
- 7.0 **New Business** –None
- 8.0 **Treasurer's Report** –
- Motion made (D. Benjamin/A. Wilder) to approve billing invoice dated from Holli Pianka, dated 7/26/11, \$30.00 for clerical work. Approved unanimously.
- 9.0 **Topics for Next Meeting August 11, 2011** – Regular and Subcommittee meetings cancelled due to the public hearing.
- 10.0 **Adjournment** –D. Benjamin made a motion for adjournment, seconded by Al Wilder. Approved unanimously. Meeting adjourned at 8:57.

Respectfully Submitted,

David Martin, Acting Clerk

August 3, 2011

*(Minutes are unapproved as of transcription date.)*