

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Town Hall – Lower Level
Thursday, April 27, 2017 – 7:30 PM

MINUTES

Members Present: J. Bendoraitis-Treasurer, D. Hartley, S. Farrick

Members Absent: C. Morris-Scata

Staff Present: J. Nowosad, WPCA Field Agent, C. Ely-DeCarlo, WPCA Administrator

Others Present: Harry W. K. Anderson

1.0 Call to Order Regular Meeting – J. Bendoraitis called the meeting to order at 7:34 p.m.

2.0 Public Comment – None to report

3.0 Minutes

Discuss and Act Upon:

3.1 Approving the Minutes from the March 23, 2017 Regular Meeting – S. Farrick moved to approve the minutes from the March 23, 2017 Regular Meeting. D. Hartley seconded. Motion unanimously approved.

3.2 Approving the amended minutes from the November 19, 2015 meeting (revised to correct date and location) – This is a technical issue to correct date/location only with no changes to the meeting minutes.

4.0 Correspondence – Administrator, C. Ely-DeCarlo, noted receipt of correspondence from Waller, Smith & Palmer, Attorneys at Law, regarding property at 391 Deepwood Drive.

5.0 Field Agents Report – J. Nowosad reported on the following:

5.1 F. R. Mahony Contract –Initial contract year runs through June 30, 2017. WPCA will need to review and determine appropriate action prior to that date.

5.2 Manholes located at Amston Lake – J. Nowosad was contacted by Evoqua Water Technologies notifying him that they was unable to collect a sample due to liquid and sludge material in the manhole where Bioxide is injected into the pipe. After investigation, it was determined that this issue was the responsibility of the Town of Hebron WPCA. Hebron WPCA resolved the issue. There was one complaint received about odor during this timeframe, which was most likely due to cleaning out the buildup of liquid and sludge. No other issues were reported. J. Nowosad noted that while investigating the above issue he found that several of the manholes (located on paved roads) were not properly sealed and were filled with rainwater. With high water tables, gravel and water is being

pushed into the manholes. This is an issue that must be address to avoid manholes from collapsing. Four manholes were examined and this problem was present in all four. A brief discussion was held and it was determined that J. Nowosad will examine the remainder of the manholes prior to the next WPCA meeting to determine the exact scope of the problem and obtain estimates for the cost of correcting the manhole issue. J. Nowosad will present this information at the next WPCA meeting.

- 5.3 Field Agent Stipend – J. Nowosad informed members of an issue with the Field Agent Stipend of \$100 a month. A discussion was held on this issue. S. Farrick moved to continue with payment of the \$1,200 yearly stipend and validate that WPCA previously approved up to this point the stipend for the WPCA Field Agent. D. Hartley seconded. Motion unanimously approved.
- 5.4 Evoqua Water Technologies Report – In addition to sampling issue noted in 5.2 J. Nowosad provided members with a copy of the Summary Report received from Evoqua Water Technologies. This report is provided each time Evoqua does routine service and advises Lebanon WPCA of H2S odor control at Amston Lake.

6.0 Financials

- 6.1 Treasurer's Report – WPCA Treasurer, J. Bendoraitis presented the Treasurer's Report providing the balance in Accounts 235, 236, and 437. J. Bendoraitis also provided members with a copy of the Delinquent Report for Assessments. Report was reviewed. J. Bendoraitis will follow up with J. Hoffman to obtain list of properties involved in tax sales and obtain Delinquent Report for User Fees.
- 6.2 Invoices Received – Invoice received from the Town of Hebron was approved for payment. J. Nowosad reported (2) grinder pumps were ordered as previously approved and that the pipe locator was received.
- 6.3 Town of Hebron WPCA flow charges for 2017-2018 – A copy of the handout provided by the Town of Hebron WPCA at the Special Meeting held on April 11, 2017 was provided to members. It was noted that the current flow charges are \$7.74 per thousand gallons and the estimated flow charges for 2017-2018 will be \$7.36 per thousand gallons.

7.0 New Business

- 7.1 Billing options due to misuse of grinder pump system – J. Bendoraitis reported that he has been in contact with the town attorney regarding this issue and is awaiting a response. A discussion was held on the need to review user fees, which have remained the same since inception of the sewer systems at Amston Lake. J. Bendoraitis informed members that the Tax Collector would need to be notified in February 2018 for any changes to take place for the October user fee billing cycle.
- 7.2 Appointment of WPCA Chairperson – No action taken. This item will be added to the next meeting agenda.
- 7.3 WPCA Vacancy – J. Bendoraitis acknowledged Harry W. K. Anderson's interest in filling the existing WPCA member vacancy (Volunteer Form received). S. Farrick moved to recommend for Board of Selectman approval the name of

Harry W. K. Anderson to fill the existing WPCA member vacancy, term ending 5/1/2018. D. Hartley seconded. Motion unanimously approved.

Motion was made by S. Farrick and seconded by D. Hartley to add F. R. Mahony & Associates, Inc. contract to the agenda. Motion unanimously approved.

7.4 F. R. Mahony & Associates, Inc. Contract – A discussion was held on the Grinder Pump Emergency Services Contract with F. R. Mahony & Associates, Inc. The current contract expires on June 30, 2017. D. Hartley moved to approve a one-year extension to the existing contract for the period July 1, 2017 to June 30, 2018 at the on-site service – unit price of \$850.00 per call. S. Farrick seconded. Motion unanimously approved. Administrator, C. Ely-DeCarlo will notify F. R. Mahony & Associate, Inc. of this action.

7.5 Next Meeting Date – J. Bendoraitis noted that C. Morris-Scata will not be able to attend the next regularly scheduled meeting date, May 18, 2017, and requested that the date be changed to May 17, 2017 to accommodate schedules. C. Ely-DeCarlo will verify with members/location and advise once confirmed.

8.0 Old Business

8.1 Items to be included in the May and June 2017 editions of Lebanon Life – C. Ely-DeCarlo stated that both the Grinder Pump Information sheet and F. R. Mahony Emergency Alarm Label will be included in both the May and June issues of Lebanon Life.

9.0 Topics for Next Agenda – Standard Topics, Appointment of Chairman, Review of User Fees, Billing Options for Misuse of Grinder Pump System.

10.0 Adjournment – S. Farrick moved to adjourn the meeting at 8:55 p.m. Seconded by D. Hartley. Motion unanimously approved.

Respectfully Submitted,
Cheryl Ely-DeCarlo, Administrator
Water Pollution Control Authority

Please see the minutes of subsequent meeting for the approval of these minutes and any corrections hereto.